



Caverswall Parish Council

Clerk to the Council – Lynn Cantlay, The Gables, 504 Weston Road, Stoke-on-Trent, Staffordshire, ST3 6QD
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MINUTES OF MEETING HELD ON THURSDAY 2nd SEPTEMBER 2013 AT CAVERSWALL VILLAGE HALL

Present: Cllrs. Paul Roberts, Edna Durose, Shirley Cartwright, Malcolm Dean, Mary Buttenshaw
C. Cllr Day

Apologies: None

Members of the Public: None

Subject	Description	Action
APOLOGIES	None	
PUBLIC QUESTIONS	None	
MINUTES	It was resolved that the minutes of the previous Meeting were to be signed as a true and correct record. However, Cllr Durose pointed out omission in minutes – should state that Millennium Garden’s gardeners/volunteers were happy with chippings along front path.	
DECLARATION OF INTEREST	Cllr Roberts – Planning matters – SMDC Planning Committee Chair.	
REPORTS COUNTY/DISTRICT COUNCILLORS	<p>114/13 County Councillor – Millennium Gardens needs sprayed again as weed coming through – Clerk advised Lengthsman done this. Road patching been done very good job throughout whole of parish, Clerk had sent letter to work force to thank them for all their hard work and was good job done. He and Vicky Ellis had seen Dorrie Clarkson re her having a key to Tickhill road; she was advised that this was not possible as she didn’t need to have access to any of her land from there.</p> <p>Bus service – he had been talking to Scraggs re possibility of putting in local service.</p> <p>Impending National Fire strike had been balloted and got huge yes from fire fighters – will give a much reduced service during strikes. Urged all to pass this information on and ask for extra vigilance.</p> <p>115/13 District Councillor – Quite at moment. Sheepwash hopefully will be sorted very soon.</p>	
HANDYMAN/ LENGTHSMAN REPORT	<p>116/13 Lengthsman sprayed Mill Garden. Jobs - cut hedge asap, Mowing of Millennium garden. This grass needs weeds tackling – ask for advice etc. Mark Deaville letter asking for help – Portfolio Holder Sports Leisure Richard and Edna mentioned as he met them. Ask what help he can give.</p>	<p>Clerk</p> <p>Clerk</p>

Signed

Date ...7th October 2013

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MATTERS ARISING FROM PREVIOUS MEETINGS	<p>117/13 HIGHWAYS ISSUES</p> <p>118/13 The Dams - Posts (102/13, 083/13, 063/13, 048/13, 034/13, 021/13, 05/13, Go ahead - N J Trees 14 posts. Clerk to speak to Rob Steele.</p> <p>120/13 Car Park Use (103/13, 085/13, 065/13, 050/13, 037/13, 023/13) On 24th August car park gates and door to village hall left open and also last Sat night car park left open. Cllr Roberts to check with Norma Massey re original agreement/use etc . Need to consider having a key register so whereabouts of any keys are recorded.</p> <p>121/13 Dog Fouling Signs (087/13, 067/13, 052/13, 014/13) Cllr Roberts supplied 5 metal signs and will put up as discussed. Cllr Cartwright reported that the 2 in church yard seem to be doing the trick.</p> <p>122/13 Caverswall Junior FC (097/13) Clerk to contact as no letter of request has been received this is needed asap (before our next meeting).</p> <p>123/13 Millennium Gardens (104/13, 089/13, 075/13) Letter to go to Mark Thorley, Derek Ward and Richard Durose to thank them for all their help with the recent work done at the Garden to "spruce" it up.</p> <p>124/13 Cars speeding on High Street (106/13, 091/13, 078/13) Email from PCSO Adam Charlesworth to say he will try and go with speed gun.</p> <p>125/13 St Peters School – Extra Land (107/13, 096/13) Nothing further heard from School. FIELD – NO CAMPING ON THE PLAYING FIELD – SIGN.</p> <p>126/13 Land Registry (084/13, 064/13, 049/13, 036/13, 025/13, 010/13, 093/12) Clerk to speak to Solicitor to try and sort out the register of the title to the land.</p> <p>127/13 - Woodland Trust - Free Trees (113/13) No action to be taken</p>	<p>Clerk</p> <p>PR</p> <p>PR</p> <p>Clerk</p> <p>Clerk</p>				
CORRESPONDENCE	<p>128/13</p> <p>Lloyds TSB Changes to Bank to TSB Bank Statement</p> <p>Cav Village Hall re car park usage</p> <p>Eon re highways lighting</p> <p>SMDC Register of Electors update</p>					
FINANCE	<p>129/13 Payments: The following accounts were approved for payment:-</p> <table border="0"> <tr> <td>Mrs L Cantlay – Clerk Salary and Expenses – Aug &Sept</td> <td style="text-align: right;">£330.98</td> </tr> <tr> <td>Town & Country Services – Cutting verges(x) and field (x) and work at Millennium Gardens</td> <td style="text-align: right;">£906.00</td> </tr> </table>	Mrs L Cantlay – Clerk Salary and Expenses – Aug &Sept	£330.98	Town & Country Services – Cutting verges(x) and field (x) and work at Millennium Gardens	£906.00	
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	<p>PWLB – Repayment of loan –by DD on 2nd Sept £815.34 (Note: the final payment on the loan is due on 1 March 2014 - £815.34) Ross Nichols – Lengthsman Work -June & July £48.64 x2 £97.28 TOTAL PAYMENTS THIS MONTH - £2149.60 Transfer – £1500.00</p> <p>Receipts: None TOTAL RECEIPTS RECEIVED - £0.00</p> <p>Bank Accounts (after any payments/transfers made) :- Current Account – £948.07 Instant Access Account – £10,177.02 Contingency Account - £2,096.72 It was decided that £2000.00 should be transferred into the Contingency Account from the Instant Access Account.</p> <p>CLERKS SALARY: Salary increase - in line with NJC Guidelines for SCP20 Scale for part-time Clerks to £9.687 per hr (was £9.59) 16hrs per month = £154.99</p>	
PLANNING MATTERS	<p>130/13 Applications: 13/00810/FUL – Gandria – Caverswall Common Lane – Extension - OBJECTION, over development in green belt and SLA 13/00818/LBC – Hope and Anchor, Cellar Head – Refurbishment of Listed Building – NO OBJECTION</p> <p>Decisions: 13/00580/FUL – De Stafford House, Roughcote Lane – Proposed alterations and extension to existing dwelling house – APPROVED The Councillors were unhappy with this decision and Clerk to send letter to Planning stating this and that PC not listened too, consider this as over development. 13/00609/FUL – Buchan Ness, Kingsley Road, Cellarhead – Proposed bedroom ensuite over kitchen and dining room extension - APPROVED 13.00309/FUL – Land adjacent to White Gables, Cav Common Lane – Change of use and conversion of outbuilding to dwelling – APPROVED 13/00382/FUL – Chapel House, The Square – Change of use of existing building to a single dwelling – APPROVED 13/00434/REM_1 –Chapel Glassworks – Variation of conditions 11 and 12 re 01/00065/FUL – APPROVED 113/00408/CL_EXG – Grove Garage - Certificate of Lawfulness – LAWFUL 13/00528/FUL – Chanticleer – WITHDRAWN 13/00583/FUL - The Keys Caverswall Castle – Change of use from residential and storage use to create a new separate dwelling – WITHDRAWN due to character and listed building issues.</p> <p>Appeals: None Enforcement: None</p>	<p>CLERK CLERK CLERK</p>
NEW BUSINESS	None	
DATE OF NEXT MEETING	Monday 7 th October 2013 at 7.30pm Caverswall Village Hall	
MEETING CLOSED	9.05	

Signed

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