



Caverswall Parish Council

Clerk to the Council – Lynn Cantlay, The Gables, 504 Weston Road, Stoke-on-Trent, Staffordshire, ST3 6QD
Tel: 01782 698509 Email: clerk@caverswall.staffslc.gov.uk

MINUTES OF MEETING HELD ON MONDAY 4th MARCH 2013 AT CAVERSWALL VILLAGE HALL

Present: Cllrs. Paul Roberts, Edna Durose and Shirley Cartwright, Malcolm Dean, Cllr Buttanshaw

Apologies: C. Cllr Day

Members of the Public: None

Subject	Description	Action
APOLOGIES	None	
PUBLIC QUESTIONS	None	
MINUTES	It was resolved that the minutes of the previous Meeting were to be signed as a true and correct record.	
DECLARATION OF INTEREST	None	
COUNTY/DISTRICT COUNCIL REPORTS	<p>030/13 County Council Land Registry documents had been given to Clerks. Potholes - majority have been done and those not done probably are Category 4 so is least priority and may not be done. Viz fencing on School Lane C Cllr Day to chase up. County Council keeping their precept the same as this year financial year. Asked if they would put £5m into Highways budget for next 2 years. Cllr Durose asked situation re Cav Castle meeting re pond/flooding, Rob Steele trying to arrange a meeting with Mr McDonald. Pleased to report that Fire Authority is the top authority with least funding in the country,</p> <p>031/13 District Council Waiting for weather to pick up to sort out Sheepwash out. Cav Castle enforcement in progress. SMDC precept staying same as this financial year so no increase in Council Tax.</p>	
HANDYMAN/ LENGTHSMAN REPORT	<p>032/13 SCC Lengthsman Agreement Clerk received letter from David Greatbach re the agreement. Been in place since 2002 but only one purchase order been issued by SCC (first year it was set up), no further purchase orders were issued nor any payment requested made from the Parish Council. SCC will ensure that Caverswall Parish Council is included for issuing a Lengthsman and grass cutting purchase order for next year 2013/14. Clerk to submit an invoice to SCC for grass cutting contract for 2012/13. Lengthsman to be asked to roll the verges in The Dams to try and restore them due to damage caused by vehicles parking on them.</p>	Clerk

8th April Signed

Date ...4th April 2013.....

Subject	Description	Action
CORRESPONDENCE	<p>041/13</p> <p>SMDC RE SCC County Council Elections 2 May 2013 Pre-Nomination Evening on Wed 13th March 2013 Moorlands Together Neat and Tidy Events 2013</p> <p>SCC David Greatbatch re Lengthsman Agreement 2012-13 Community Path Initiative – Bids for 2013/14 Local Service Staffs Moorlands Area – re bus services x 2</p> <p>Comm Councils Re: Community Parish Recycling Scheme</p> <p>HMRC Re Changes to reporting PAYE - Real Time Information [RTI]</p> <p>British Legion Letter of thanks for donation re wreath</p>	
FINANCE	<p>042/13</p> <p>Payments:</p> <p>PWBL – Car Park Loan Repayment via Direct Debit 1/4/13 £815.34</p> <p>The following accounts were approved for payment:-</p> <p>Mrs L Cantlay – Clerk Salary and Expenses £137.34</p> <p>Ross Nichols - Handyman Work £ 97.28</p> <p>TOTAL PAYMENTS THIS MONTH - £234.62 (excluding the PWBL payment)</p> <p>Transfer – none required</p> <p>Receipts: Interest on Instant Access Account – 0.33p</p> <p>Bank Accounts (after any payments/transfers made) :-</p> <p>Current Account – £527.83 before payments, £292.91 after payments.</p> <p>Instant Access Account – £8726.94</p> <p>Contingency Account - £2096.21</p>	
PLANNING MATTERS	<p>043/13</p> <p>Applications: none received – Cllr Roberts had spoken to Mike Green re not getting plans but Mike’s been off sick since PR seeing him next week so will chase up.</p> <p>Decisions: none received.</p> <p>Appeals: None</p> <p>Enforcement: see D. Cllr report</p>	
NEW BUSINESS	None	
DATE OF NEXT MEETING	Monday 8 th April 2013 at 7.30pm Caverswall Village Hall	
MEETING CLOSED	9.05pm	

8th April SignedDate ...4th April 2013.....