



Caverswall Parish Council

Clerk to the Council – Lynn Cantlay, The Gables, 504 Weston Road, Stoke-on-Trent, Staffordshire, ST3 6QD
Tel: 01782 698509 Email: clerk@caverswall.staffslc.gov.uk

MINUTES OF MEETING HELD ON THURSDAY 4th NOVEMBER 2013 AT CAVERSWALL VILLAGE HALL

Present: Cllrs. Paul Roberts, Edna Durose, Ross Ward, Malcolm Dean, Mary Buttanshaw, Shirley Cartwright
C. Cllr Day

Apologies: None

Members of the Public: None

Subject	Description	Action
APOLOGIES	None	
PUBLIC QUESTIONS	None	
MINUTES	It was resolved that the minutes of the previous meeting were to be signed as a true and correct record. Cllr Cartwright wanted minutes amended to state money from Jubilee Group is solely to be used for plants in the wrought iron baskets on Blythe Bridge Road. Minutes amended accordingly.	
DECLARATION OF INTEREST	Cllr Roberts – Planning matters – SMDC Planning Committee Chair.	
REPORTS COUNTY/DISTRICT COUNCILLORS	<p>145/13 County Councillor – although not in our parish C Cllr Day advised that a site meeting was to take place on 6th November at Caverswall Rd going into Blythe Bridge big re constant flooding problems; hopefully it will provide solutions to the problem. Roughcote Lane – water can't get into ditches was dug out by resident when they did site visit (good job done) they are talking to farmer to try and find permanent solution. Received email from Karen Bradley MP re school parking in the area she had received a letter voicing his concerns and asking for action. C Cllr Day has written back to KB telling her what been put in place in his division. Suggested asking SMDC parking dept to come down in the afternoon to view the problem especially on Blythe Bridge Road. Clerk to send letter to both schools asking them to remind parents about the parking problems.</p> <p>146/13 District Councillor – Sheepwash clearing of site was started last Wednesday and because of weather on Friday were unable to complete the clearing this is now to be done this Wednesday. On Tuesday last a large amount of rubbish was dump in the gateway to Sheepwash Farm; this was cleared away by SMDC rapid response unit. He had received a phone call re rubbish bins not being emptied and had spoken to SMDC these should be emptied every Monday. Handyman empties the bin on playing field every Sunday, Clerk to contact SMDC to see if bags could be provided to enable the rubbish to be put out by the dog waste bin on The Dams.</p>	<p>Clerk</p> <p>Clerk</p>

Signed

Date ...2nd December 2013

Subject	Description	Action												
HANDYMAN/ LENGTHSMAN REPORT	147/13 No report.													
MATTERS ARISING FROM PREVIOUS MEETINGS	<p>HIGHWAYS ISSUES</p> <p>148/13 The Dams - Posts (134/13, 118/13, 102/13, 083/13, 063/13, 048/13, 034/13, 021/13, 05/13) Clerk has spoken to Nigel at N&J Trees and the job is now in the system to be done in the near future, Rob Steele is to mark out where the posts are to be placed.</p> <p>149/13 Visibility fencing on Caverswall Lane (Wagstaffs) This has been cleared by Mr and Mrs Wagstaff, Clerk to send letter of thanks for their swift action to our letter.</p> <p>150/13 Car Park Use (135/13, 120/13, 103/13, 085/13, 065/13, 050/13, 037/13, 023/13) Cllr Roberts still to speak to Norma Massey on this matter.</p> <p>151/13 Millennium Gardens (139/13, 123/14, 104/13, 089/13, 075/13) Clerk sent letter of thanks to go to regular workers/helpers as requested at last meeting.</p> <p>152/13 St Peters School – Extra Land (137/13, 125/13, 107/13, 096/13) Cllr Ward to speak to Head and School Governors at forthcoming meeting to find out the situation and report back at next meeting.</p> <p>153/13 Playing Fields (138/13, 126/13, 084/13, 064/13, 049/13, 036/13, 025/13, 010/13, 093/12) See separate sheet - Confidential Addendum (Councillors Only)</p> <p>154/13 Caverswall Junior FC (139/13, 122/13, 097/13) Email received requesting use of playing field for this season 2013/14. Agreed this is OK, send an agreement to sign as per last season.</p> <p>155/13 Footpaths Clerk had reported broken stile on Caverswall Common to SCC, they are ending Ranger to investigate.</p>	<p>Clerk</p> <p>PR</p> <p>RW</p> <p>Clerk</p>												
CORRESPONDENCE	<p>156/13</p> <p>TSB Bank Statement</p> <p>SPCA Info on SPCA and copy of the “SPCA Gazette”</p> <p>SMDC Outside, active & healthy leaflet Autumn/Winter 2013</p> <p>Caverswall Junior FC Request to use playing field for season 2013/14</p> <p>Woolliscroft Solicitors Re Playing field</p>													
FINANCE	<p>157/13</p> <p>Payments:</p> <p>The following accounts were approved for payment:-</p> <table data-bbox="416 1787 1366 2033"> <tr> <td>Mrs L Cantlay – Clerk Salary and Expenses – Nov</td> <td>£202.61</td> </tr> <tr> <td>Town & Country Services – Cutting verges(x1) and field (x1) and cutting hedge along The Dams</td> <td>£330.00</td> </tr> <tr> <td>Grant Thornton – External Audit Fee 2012/13</td> <td>£120.00</td> </tr> <tr> <td>E-on Sustainable Energy – Maintenance & Energy 2013/14</td> <td>£151.78</td> </tr> <tr> <td>Ross Nicholls – Handyman work – Sept & Oct</td> <td>£ 97.28</td> </tr> <tr> <td>Richard Durose – Paint for Phone Box</td> <td>£ 16.99</td> </tr> </table>	Mrs L Cantlay – Clerk Salary and Expenses – Nov	£202.61	Town & Country Services – Cutting verges(x1) and field (x1) and cutting hedge along The Dams	£330.00	Grant Thornton – External Audit Fee 2012/13	£120.00	E-on Sustainable Energy – Maintenance & Energy 2013/14	£151.78	Ross Nicholls – Handyman work – Sept & Oct	£ 97.28	Richard Durose – Paint for Phone Box	£ 16.99	
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	<p>TOTAL PAYMENTS THIS MONTH - £918.66 Transfer – none required this month</p> <p>Receipts: SCC - Re rent for St Peters School to March 2014 - £500.00 Caverswall Jubilee Group – Donation for plants etc - £ 106.41 Interest re Instant Access Account - £0.48 & £0.11 TOTAL RECEIPTS RECEIVED - £607.00 Accounts (after any payments/transfers made) :-</p> <ul style="list-style-type: none"> • Current Account – £ 1,035.51 • Instant Access Account – £ 12,125.45 • Contingency Account - £4,096.92 	
<p>PLANNING MATTERS</p>	<p>158/13 Applications: 13/01059/FUL – Roughcote Hall Farm – Change of use of a dwelling house to a residential care home for adults with learning disabilities – why calling dwelling house when has been a care home since 1984 no objection subject to neighbours’ approval. 13/01060/FUL – Meadow View, Caverswall Common Lane – demolition of existing bungalow and erection of a replacement dwelling with detached garage -OBJECTION - over development of land with house too large for plot and the triple garage is as big as exiting building garage its location questionable. Decisions: 13/00872/FUL – 8 Trevor Drive – Proposed side and rear extension – REFUSED. 13/00818/LBC – Hope & Anchor Leek Road, Cellarhead - Refurbishment of listed building - APPROVED - tied in to planning permission some of purchase price to go into redoing pub, houses will be for local people who are first time buyers. The comments made by the PC were listened to re fencing etc. Houses will all be of the same specification and will be up and running within 12 months.</p> <p>Appeals: None Enforcement: see D Cllr report re Sheepwash.</p>	<p>Clerk</p> <p>Clerk</p>
<p>NEW BUSINESS</p>	<p>Stocks – have got the pieces with holes in but got no seat Cllr Durose to measure area and let Cllr Roberts know size so he can obtain wood for the seat. Phone Box – letter of thanks to go to Russell Lamonby to thank him for the lovely job he has done in painting the box.</p>	<p>ED/PR</p> <p>Clerk</p>
<p>DATE OF NEXT MEETING</p>	<p>Monday 2nd December 2013 at 7.30pm Caverswall Village Hall</p>	
<p>MEETING CLOSED</p>	<p>9.10pm</p>	