



Caverswall Parish Council

Clerk to the Council – Lynn Cantlay, The Gables, 504 Weston Road, Stoke-on-Trent, Staffordshire, ST3 6QD
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MINUTES OF MEETING HELD ON MONDAY 7th JANUARY 2013 AT CAVERSWALL VILLAGE HALL

Present: Cllrs. Paul Roberts, Edna Durose and Shirley Cartwright, Malcolm Dean

Apologies: Cllr Buttenshaw

Members of the Public: Mr & Mrs Forbes, Marguerite and John Booth, Sean McLaren,
Keith Adamson

| Subject | Description | Action |
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| APOLOGIES | Cllr Buttenshaw | |
| PUBLIC QUESTIONS | <p>Academy4wellbeing/Caverswell Castle: Those attending the meeting had met with Bob Bowers from Academy4wellbeing in December at West Lodge where he laid out their plans for Caverswall Castle, initial thoughts were that they were not too bad, but did have reservations. Marguerite and John Booth stated that had bad reservations especially because of kitchen noise etc (the Castle kitchen is only about 30 ft from their house) waste collection is also a problem. Use of roof was also an issue to all residents. Mr Bowers insisted only up on roof reading so no noise but this is disputed. Vehicle access is a major concern Mr Bowers told them initially that East Lodge entrance would be used but then said west lodge so not sure which will be main entrance. The driveway from West Lodge is in a poor condition because of all the recent bad weather and is collapsing in places. Mr Bowers told residents that they would be suing same car parking as Castle is using currently which is currently an enforcement issue; he said he was unaware of this even though he had previously told the Parish Council that he did. The Castle is currently being used for holiday letting (advertised on the beautiful house company website) which caused problems to residents over the Christmas/New Year period when people renting both the Moat House and the Castle blocked entrances with their vehicles and would not move when asked. It is also being advertised for all sorts of functions – if approval is given for catering etc would open door for any use on the site. Staff would also be an issue with noise and staff car parking, there is the possibility of 24hr service for guests and as far as anyone is no facilities for staff as far as anyone is aware. Currently any sewage from the Castle goes into a septic tank on the Booths paddock; this has been the case for many years but with the increase in use over the last 2 years the tank cannot cope with the increased volume – an alternative system needs implementing. Man in black jacket agreed with all that had been said and feels it is just another route for the owner to get in the “back door”. Cllr Durose, Cartwright and Dean agree with the residents Cllr Cartwright voiced concern with the use of East Lodge access. There was a recent</p> | |

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| | <p>event which involved shooting, archery, people running about with bells on costumes was medieval event of some sort. People attending also walked into village, which is good for the local pub but they all walk down East Lodge. It's a constant intrusion into privacy and is happening all the time. Cllr Cartwright said it was a private home once and would like to see it return to private home again.</p> <p>Man Black jacket advised that various kinds of filming is going on, the district council is fully aware of this.</p> <p>Mr Forbes asked if any response received from Licensing following last months meeting - nothing had. Cllr Roberts to chase when up at SMDC later this week.</p> <p>Flooding on School Lane: Problem occurring due to the pond at Cav Castle overflowing. Owner of West Lodge diverted overflow from flooding their property which only caused the water to run onto the road a bit further up. C Cllr Day had been to the Castle with Rob Steel of Highways today but Mr McDonald not there, a meeting has been arranged this Friday when all 3 will be present. If part of the problem is due to the drain under the road SCC will do some work to resolve the problem, however this will not mean that Mr McDonald will not have to address the issue. Mr Booth from West Lodge produced a drawing showing a culvert on the Castle land which should drain excess water directly into the river however it is believed that this has been blocked off when the driveway was done. C Cllr Day will investigate this further on Friday.</p> <p>Caverswall Junior Football Club (CJFC): Keith Adamson from the club said the boys had come a long way since he last spoke to the Parish Council. Over the Christmas period the boy did a sponsored rubbish collection through the village and raised over £40 for the club.</p> <p>The Clerk gave him a letter outlaying the current agreement for use of the playing field. Mr Adamson was happy with these except did state it should read Sunday morning not Saturday. However, after he had left the Clerk referred to previous minutes when the original agreement was discussed and this did state Saturday not Sunday morning, Clerk to write another letter emphasizing use is on Saturday not Sunday.</p> <p>Mr Adamson spoke to Council about the damage to part of the playing field where the drains had collapsed due to the tractor cutting the grass always going in the same direction which had pushed the land onto them and they had subsequently broken. The football club are at their expense planning on repairing this damage, it will be done by a sports contractor and there will be minimal disruption to the playing field, grass should grow back in about 3 weeks. Cllr Roberts asked that a letter is sent to the Parish Council about this to obtain official permission before any work is done. The problem wont occur again as the grass cutting is now being done in different directions each time.</p> <p>The Club are planning on running 2 small football tournaments to raise funds – proposed doing May bank holiday and August bank holiday along the line of the tournament run at the Jubilee. Again he was asked to write officially to the Parish Council for permission.</p> | <p>WD/SCC</p> <p>Clerk</p> |
| MINUTES | It was resolved that the minutes of the previous Meeting were to be signed as a true and correct record. | |
| DECLARATION OF | | |

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| INTEREST | Cllr Roberts re Public Questions relating to Caverswall Castle. | |
| COUNTY/DISTRICT COUNCIL REPORTS | <p>01/13 County Council Flooding discussed under public questions. Viz fencing on School Lane has been chased up. Potholes on Caverswall Road towards Weston Coyney and also on junction by the Auctioneers Arms in need of urgent repairs. Currently according to SCC there are 80 jobs in the division alone on the job sheets and these are either pot holes or flooding issues. Highways team scheduled to be in the area next week to tackle many problems.</p> <p>02/13 District Council Sheepwash – just before Xmas police went down with an agency and removed all the animals except chickens and ducks as they can fend for themselves. Unsure about what has happened about land owner being moved off but don't believe anyone living there a moment SMDC currently getting quotes for removal of property - don't believe he living there. Will check on current situation on Thursday.</p> | PR |
| HANDYMAN/ LENGTHSMAN REPORT | <p>03/13 Worksheets supplied by Handyman for November and December.</p> | |
| MATTERS ARISING FROM PREVIOUS MEETINGS | <p>04/13 HIGHWAYS ISSUES Potholes – see C. Cllr report. Flooding – see Public Questions. 05/13 (083/12, 068/12, 055/12, 044/12, 035/12, 024/12) Trees – The Dams : These have now been planted. Cllr Cartwright had been approached by 2 families about donating money for an extra tree on the Dams. All Cllrs were in agreement that extra trees would be good. If all remaining verges were planted possibly 5 further trees would be needed. Clerk to contact C. Cllr Day to get approval from SCC before going ahead. Clerk also to contact N&J Tree Services to see if cost would be the same.</p> <p>06/13 Caverswall Castle: See Public Questions</p> <p>07/13 (089/12, 077/12, 062/12) Schools Car Parking Awaiting quote for barriers for verges to help with the on-going parking problem. Clerk to chase. Clerk read email from PCSO Adam Charlesworth to involve St Peters School in scheme where children help with parking issue. All Cllr were in agreement that this would be good. Clerk to contact Adam giving support. Clerk also to investigate legality of putting notice from the Parish Council on cars parking illegally.</p> <p>08/13 (090/12,078/12, 063/12) Keys to Village Hall Letter received from Village Hall, key cannot be given without £25.00 deposit. The Parish Councillors were disappointed by this response.</p> <p>09/13 (089/13) Football – Juniors See Public Questions</p> <p>010/13 (093/12)</p> | <p>Clerk/WD Clerk</p> <p>Clerk</p> <p>Clerk Clerk</p> |

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| | <p>Land Registry Clerk still looking into matter of land registration. 011/13 (084/13, 070/12, 057/12)</p> <p>Car Park Repairs: Letter received from Caverswall Village Hall saying that they would not contribute to the cost of the recent car park repairs. Clerk to investigate terms of agreement with use of the car park by the Village Hall as currently the Village Hall use it as required free of charge.</p> | Clerk | | | | | | | | |
| CORRESPONDENCE | <p>012/13 Cav Village Hall Re Hall Keys Re Car Park Repair</p> <p>Lloyds TBS Internet Banking confirmation and user documentation</p> <p>SMDC Electoral Roll update</p> <p>Comm Council Best Kept Village Competition 2103 information</p> | | | | | | | | | |
| FINANCE | <p>013/13 Payments: The following accounts were approved for payment:-</p> <table border="0"> <tr> <td>Mrs L Cantlay – Clerk Salary and Expenses</td> <td style="text-align: right;">£142.84</td> </tr> <tr> <td>R Nicholls – Handyman work</td> <td style="text-align: right;">£ 97.28</td> </tr> <tr> <td>N&J Trees – Trees at The Dams on behalf of Jubilee Comm</td> <td style="text-align: right;">£864.00</td> </tr> <tr> <td>Springett Surfacing – Car park repair</td> <td style="text-align: right;">£1237.20</td> </tr> </table> <p>TOTAL PAYMENTS THIS MONTH - £2341.32</p> <p>Transfer – £2500.00 Receipts: £720.00 received from Jubilee Action Group re trees at The Dams.</p> <p>Bank Accounts (after any payments/transfers made) :- Current Account – £896.51 Instant Access Account – £8,826.06 before receipt paid into account. Contingency Account - £2,096.03</p> <p>INTERNET BANKING: All relevant documents have now been received and Internet Banking now available.</p> <p>2013-14 PRECEPT: It was unanimously agreed to set the precept requirement as last year being £ 9500.00. Clerk to advise SMDC.</p> | Mrs L Cantlay – Clerk Salary and Expenses | £142.84 | R Nicholls – Handyman work | £ 97.28 | N&J Trees – Trees at The Dams on behalf of Jubilee Comm | £864.00 | Springett Surfacing – Car park repair | £1237.20 | Clerk |
| Mrs L Cantlay – Clerk Salary and Expenses | £142.84 | | | | | | | | | |
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| PLANNING MATTERS | <p>014/13 Applications: none received Decisions: 12/00990/FUL – Little Blythe Farm, Leek Road, Weston Coyney – Alteration and change of use of existing outbuilding to residential dwelling –REFUSED 12/01000/FUL – Land at School Lane – Change use agricultural to keeping horses, erect stables, tack room and associated hard standing – APPROVED.</p> <p>Appeals: None</p> | | | | | | | | | |

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| | Enforcement: | |
| NEW BUSINESS | <p>015/13 Caverswall Football Club (Seniors): Sean McLaren from Caverswall FC, the seniors club, who use the playing fields, came to the meeting to apologies for a game played about 5 weeks ago when bad language had been constantly used. They have asked all players, referees etc to try to combat swearing. The club itself have a fining system for their players and money collected goes to charity at end of the season. The Parish Councillor thanked him for coming and hoped that the problem would not happen again. He then left the meeting.</p> <p>It was agreed by all Cllrs that, as already done for the Caverswall Junior club, the Clerk should write to Mr McAllen to outline the agreement for use of the playing field by the senior football club. Conditions to include Game to be stopped if foul language occurs, playing field surface must be protected therefore no playing if ground unsuitable due to heavy rain etc, must reapply to use the field for the following season before the end of May, no ground work done without prior written approval from the Parish Council, all litter etc must be removed after each use, if persistent swearing will not renew.</p> <p>Clerk also to write to Staffs FA and Referees Association re bad language during matches unacceptable by the Parish Council and its residents and that the pitch must not be played on if it ground too wet etc.</p> <p>016/13 The Stocks: Cllr Durose advised that the Seat of stocks had been damaged at New Year when it was climbed on, however the wood was rotten. She had removed it and it was currently in her garden. This to be repaired and replace in due course.</p> | |
| DATE OF NEXT MEETING | Monday 4 th February 2013 at 7.30pm Caverswall Village Hall | |
| MEETING CLOSED | 9.35pm | |

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