



Caverswall Parish Council

Clerk to the Council – Lynn Cantlay, The Gables, 504 Weston Road, Stoke-on-Trent, Staffordshire, ST3 6QD
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MINUTES OF MEETING HELD ON THURSDAY 3rd March 2014
AT CAVERSWALL VILLAGE HALL

Present: Cllrs. Paul Roberts, Edna Durose, Ross Ward, Malcolm Dean
C. Cllr Bill Day

Apologies: Cllrs Cartwright, Buttenshaw

Members of the Public: None

Subject	Description	Action
APOLOGIES	Cllrs Buttenshaw and Cartwright	
PUBLIC QUESTIONS	None	
MINUTES	It was resolved that the minutes of the previous meeting were to be signed as a true and correct record.	
DECLARATION OF INTEREST	Cllr Roberts – Planning matters – SMDC Planning Committee Chair.	
REPORTS COUNTY/DISTRICT COUNCILLORS	<p>36/14 County Councillor – Flooding on School Lane from Caverswall Castle pond still issue, another site visit made, problem is solely Mr MacDonald's and he is going to do a temporary job of raising the bank level by the road and West Lodge. Also possibly a larger pipe needed from pond to flood plain area under driveway to Castle.</p> <p>37/14 District Councillor – Court hearing re Caverswall Castle/Mr MacDonald breaches taken place and was found Guilty, sentencing on 25th April. Clerk to send letter to Julie Howard from SMDC Enforcement to thank her and the team for all the hard work they have put in regarding this matter. Several fridge/freezers have been tipped on Barn Lane, Sheepwash which has been reported and also understood that there has been some tipping on either Winterfield Lane or Salthouse Lane, this to be reported.</p>	
HANDYMAN/ LENGTHSMAN REPORT	<p>38/14 Clerk has submitted Invoices to SCC for grass cutting and SMDC for Handyman but has not sent anything for SCC general Lengthsman work – she had enquired as to whether the cutting of the hedge on The Dams can be claimed but was advised by Joan Gilmore who had asked David Greatbach that as it was the Parish Councils hedge then we cannot claim for this. C. Cllr Day thought that this was not the case as the hedge abutted the pavement and it was cut to clear a footway, he is to speak to David Greatbach about this and let Clerk have the response.</p>	WD

Signed

Date ...7th April 2014

Subject	Description	Action
MATTERS ARISING FROM PREVIOUS MEETINGS	<p>HIGHWAYS ISSUES – no issues other than School Lane – see C. Cllr report.</p> <p>39/14 Car Park Use (19/14, 05/14, 163/13,150/13, 135/13, 120/13, 103/13, 085/13, 065/13, 050/13, 037/13, 023/13) Under confidential matters – Councillors only.</p> <p>40/14 Access to Village Hall (20/14, 06/14) Clerk had send list of all meeting dates to end of 2014 to the Secretary of the Village Hall and asked that these are provided to the relevant members of their Committee and also a copy put on their notice board.</p> <p>41/14 St Peters School – Extra Land (21/14, 07/14, 164/13,152/13, 137/13, 125/13, 107/13, 096/13) Still waiting on School.</p> <p>42/14 Playing Fields (22/14, 08/14, 165/13, 153/13, 138/13, 126/13, 084/13, 064/13, 049/13, 036/13, 025/13, 010/13, 093/12) Under confidential matters – Councillors only.</p> <p>43/14 Footpaths Footpath 23 – Diversion Order – there were no objections raised to the division of the footpath.</p> <p>44/14 Flower Boxes (25/14, 11/14) Plants and compost now in stock need collecting or delivering. Date set for work party on Saturday 15th March at 9am to meet in The Square.</p> <p>45/14 Millennium Garden No further contact from Mark Deaville Clerk to chase. Reports have been received re “youth” coming on scooters going into the Millennium Garden and leaving it in a mess (cans, rubbish etc). Clerk to contact Police to ask that they would look into the problem when in the area.</p> <p>46/14 Defibrillator (27/14) Held over to next meeting.</p> <p>47/14 Post box in the Square (28/14) Clerk contacted Royal Mail 08456 112827(Coral) information to be sent to the local delivery office (Normacot) to arrange for this to be painted.</p> <p>Unresolved Items – none</p>	<p>All</p> <p>Clerk</p> <p>Clerk</p>

Signed

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Subject	Description	Action
CORRESPONDENCE	<p>48/14 SMDC Footpath 23 Diversion Order Dog Fouling Signs</p> <p>Comm Councils Re Good Neighbour Schemes - Staffordshire</p>	
FINANCE	<p>49/14 Payments: The following accounts were approved for payment:- Mrs L Cantlay – Clerk Salary and Expenses – March £208.74 PWLB – Payment re car park – Final payment £815.34 R. Nicholls – Handyman work – Jan/Feb/Mar £ 97.28 Dave Simcock – Plants/compost for troughs £ 85.25 Broxap – Litter bin for Playing Field £150.00 Dilhorne PC – Half payment re Local Council Admin Manual £38.00 TOTAL PAYMENTS THIS MONTH - £1394.61 Transfer – none required this month Receipts: Interest re Instant Access Accounts - £0.33 & £0.18 TOTAL RECEIPTS RECEIVED - £0.51 Accounts (after any payments/transfers made) :- Current Account –£ 514.50 Instant Access Account – £ 6827.29 Contingency Account - £4097.62</p>	
PLANNING MATTERS	<p>50/14 Applications: Homelea, Leek Rd, Moorville – SMD/2014/0065 – 10Kw Wind Turbine - NO OBJECTION subject to neighbour approval.</p> <p>Decisions: Chapel Glassworks – SMD/2013/1140 – Part change of use of existing building etc - APPROVED</p> <p>Appeals: none Enforcement: none</p>	
NEW BUSINESS	Clerk has updated the Council Standing and Financial Orders and will send to all Cllrs prior to next meeting for them to look and before discussion at the next meeting.	
DATE OF NEXT MEETING	Monday 7th April 2014 at 7.30pm Caverswall Village Hall	
MEETING CLOSED	8.35pm	

Signed

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