



Caverswall Parish Council

Clerk to the Council – Lynn Cantlay, The Gables, 504 Weston Road, Stoke-on-Trent, Staffordshire, ST3 6QD
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MINUTES OF MEETING HELD ON THURSDAY 7th APRIL 2014
AT CAVERSWALL VILLAGE HALL

Present: Cllrs. Paul Roberts, Edna Durose, Malcolm Dean, Mary Buttenshaw
C. Cllr Bill Day

Apologies: Cllr Ward

Members of the Public: Lisa Martin, PCSO Adam Charlesworth

Subject	Description	Action
APOLOGIES	Cllr Ward	
PUBLIC QUESTIONS	<p>Adam Charlesworth – Caverswall on whole pretty quiet area figures down in this area. Any problems – parking at school times especially near St Filumenas - no restrictions on parking. Cllr Roberts asked if he can go into school to talk to pupils about responsible parking as this get message over to parents, Adam to see about doing this and to let the children know about the 3 strikes and out – ie get ticket! High Street also problem with no access he did go out few months ago but not very successful however did catch a few motorists.</p> <p>20 is plenty sign by St Peters why not by St Filumena's – not sure. To be looked into by C Cllr Day.</p> <p>Adam is going in next month to St Filumena's re safer roads.</p> <p>26th April 10-12am Police Mobile Unit in Caverswall on the Parish Council's car park.</p>	
MINUTES	It was resolved that the minutes of the previous meeting were to be signed as a true and correct record.	
DECLARATION OF INTEREST	Cllr Roberts – Planning matters – SMDC Planning Committee Chair.	
REPORTS COUNTY/DISTRICT COUNCILLORS	<p>51/14 County Councillor – Highways Team coming into area for about 4 days. Will email Clerk dates. Visibility fencing around parish - needs looking at as some needs attention. Cllr Durose reported the sign by bus stop in The Square states “no parking during certain times” but people going to church for weddings, funerals are getting fined. This could be taken to parking board but may take 4/5 years to implement. Residents also finding their drives etc blocked by cars parking they could apply for white line in front of house but may not get it. Also car still parking by Brian Heaths (Mill Farm) entrance on grass verge Adam will have a look and keep an eye on it.</p> <p>52/14 District Councillor – Robin McDonald's sentencing coming upon on 25th April.</p>	

Signed

Date ...12th May 2014

Subject	Description	Action
	Keys application has been approved. Fly tipping at Sheepwash cant progress as no response from letter sent.	
HANDYMAN/ LENGTHSMAN REPORT	53/14 Clerk has submitted reports and invoice to SCC and SMDC	
MATTERS ARISING FROM PREVIOUS MEETINGS	<p>HIGHWAYS ISSUES – See above</p> <p>54/14 Car Park Use (39/14, 19/14, 05/14, 163/13,150/13, 135/13, 120/13, 103/13, 085/13, 065/13, 050/13, 037/13, 023/13) Under confidential matters – Councillors only.</p> <p>55/14 St Peters School – Extra Land (41/14, 21/14, 07/14, 164/13,152/13, 137/13, 125/13, 107/13, 096/13) On going</p> <p>56/14 Playing Fields (42/14, 22/14, 08/14, 165/13, 153/13, 138/13, 126/13, 084/13, 064/13, 049/13, 036/13, 025/13, 010/13, 093/12) Under confidential matters – Councillors only.</p> <p>57/14 Footpaths No report</p> <p>58/14 Millennium Garden (45/14) Clerk had received phone call from SMDC re what help required member of team to get back to Clerk for further information.</p> <p>59/14 Defibrillator (46/14, 27/14) Held over to next meeting as Cllr Ward not at meeting.</p> <p>Unresolved Items None</p>	
CORRESPONDENCE	<p>60/14 SMDC Walks & Activities leaflet – Sprint/Summer 2014</p> <p>TSB Bank Statements</p>	
FINANCE	<p>61/14 Payments: The following accounts were approved for payment:- Mrs L Cantlay – Clerk Salary and Expenses – April £208.74 Town and Country Services £312.00 TOTAL PAYMENTS THIS MONTH - £520.74 Transfer – none required this month</p> <p>Receipts: SMDC – 2013-14 Lengthsman Scheme Payment £400.00</p>	

Signed

Date ...12th May 2014

Subject	Description	Action
	<p>Caverswall Village Hall – Land Rent £25.00 SCC_ Grass Cutting Agreement Payment 2013-14 £825.00 HMRC – VAT Repayment £1,257.33 Interest re Instant Access Accounts - £0.26 & £0.16 TOTAL RECEIPTS RECEIVED - £2597.75 Accounts (after any payments/transfers made) :- Current Account –£ 2464.09 Instant Access Account – £ 6827.55 Contingency Account - £4097.78</p> <p>62/14 Year End Accounts Clerk provided Councillors with year end account sheets - all OK/approved. Internal Audit, Caroline Hulse, now to be arranged.</p> <p>63/14 Annual Return This was completed and signed at the meeting. Now to go to Internal Auditor. Final date to get to External Auditors is 16th June 2014.</p>	
PLANNING MATTERS	<p>64/14 Applications: SMD/2014/0070 - Higherland Farm, Caverswall Common Lane – Formation of Open Air Ménage (and change of use of land) – No objection, subject to neighbours approval.</p> <p>SMD/2014/0083 - Caverswall Castle – Change of use of Grade 1 Castle from ‘residential’ to ‘residential and well being retreat centre with guest accommodation and associated parking’ , and demolition of existing swimming pool enclosure and replacement with a covered parking area, providing garaging for the dwelling house and retreat with adjacent parking. – OBJECTION - question as to why been validated when court case/sentencing pending on existing enforcement issue could be prejudicial to the court case going on still, putting proposed car park on consecrated land still. Concern of using East Lodge entrance for delivery of food etc as it will be more convenient. There for residential use on the property only and not business use. Also the reasons for objection as same as the Planning Inspectorate upheld the previous refusal.</p> <p>Decisions: Keys was approved Appeals: none Enforcement: none</p>	
NEW BUSINESS	<p>Standing and Financial Orders – Clerk had supplied Cllr with copies of updated Standing and Financial Orders and these were approved and adopted by Council</p>	
DATE OF NEXT MEETING	<p>Monday 12th May 2014 Start at 7pm NOTE : This is the Annual Meeting and the Ordinary Meeting will follow.</p>	
MEETING CLOSED	9pm	

Signed

Date ...12th May 2014