



Caverswall Parish Council

Clerk to the Council – Lynn Cantlay, The Gables, 504 Weston Road, Stoke-on-Trent, Staffordshire, ST3 6QD
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MINUTES OF MEETING HELD ON THURSDAY 12th MAY 2014
AT CAVERSWALL VILLAGE HALL

Present: Cllrs. Paul Roberts, Edna Durose, Malcolm Dean, Ross Ward, Shirley Cartwright
C. Cllr Bill Day

Apologies: Cllr Mary Buttanshaw

Members of the Public: None

Subject	Description	Action
APOLOGIES	Cllr Buttanshaw	
PUBLIC QUESTIONS	None	
MINUTES	It was resolved that the minutes of the previous meeting were to be signed as a true and correct record.	
DECLARATION OF INTEREST	None	
REPORTS COUNTY/DISTRICT COUNCILLORS	<p>65/14 County Councillor – Nothing to report, no issues.</p> <p>66/14 District Councillor – Nothing other than Caverswall Castle update - didn't go to sentencing as not enough Judges to hear cases on the day, been deferred until Friday 23rd May 2014.</p>	
HANDYMAN/ LENGTHSMAN REPORT	<p>67/14 Nothing to report. Get him to cut verges by Vicarage Crescent where daffodils were.</p>	
MATTERS ARISING FROM PREVIOUS MEETINGS	<p>HIGHWAYS ISSUES – None</p> <p>68/14 Car Park Use (54/14, 39/14, 19/14, 05/14, 163/13,150/13, 135/13, 120/13, 103/13, 085/13, 065/13, 050/13, 037/13, 023/13) Under confidential matters – Councillors only.</p> <p>69/14 St Peters School – Extra Land (55/14, 41/14, 21/14, 07/14, 164/13,152/13, 137/13, 125/13, 107/13, 096/13) On going. Still waiting on plans etc from Head Teacher, Cllr Ward to chase.</p>	

Signed

Date 2nd June 2014

Subject	Description	Action												
	<p>70/14 Playing Fields (56/14, 42/14, 22/14, 08/14, 165/13, 153/13, 138/13, 126/13, 084/13, 064/13, 049/13, 036/13, 025/13, 010/13, 093/12) Part discussed under confidential matters – Councillors only.</p> <p>Cllr Cartwright reported problem with drain/culvert at far end of playing field by woodland is flooded and dangerous, Cllrs to look at site after meeting to decide on course of action.</p> <p>71/14 Footpaths No report.</p> <p>72/14 Millennium Garden (58/14, 45/14) SMDC have removed the rubbish from the garden.</p> <p>73/14 Defibrillator (59/14, 46/14, 27/14) Cllr Ward has sent an application into British Heart Foundation re help with funding towards total cost of defibrillator and also training. The Red House have indicated that they will be willing to put on a fundraising event to help raise rest of the funds needed.</p> <p>Unresolved Items None</p>													
CORRESPONDENCE	<p>74/14</p> <table border="0"> <tr> <td>SMDC</td> <td>Electoral roll update</td> </tr> <tr> <td>Downing Street</td> <td>Re Employment Allowance – NICs</td> </tr> <tr> <td>Came & Co</td> <td>Re 2014-15 Insurance Cover</td> </tr> <tr> <td>SCC</td> <td>From History to today leaflet</td> </tr> <tr> <td>TSB</td> <td>Bank Statements New Online Banking Authentication Cards for PR/LSC</td> </tr> </table>	SMDC	Electoral roll update	Downing Street	Re Employment Allowance – NICs	Came & Co	Re 2014-15 Insurance Cover	SCC	From History to today leaflet	TSB	Bank Statements New Online Banking Authentication Cards for PR/LSC			
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FINANCE	<p>75/14</p> <p>Payments:</p> <p>The following accounts were approved for payment:-</p> <table border="0"> <tr> <td>Mrs L Cantlay – Clerk Salary and Expenses – May</td> <td>£236.21</td> </tr> <tr> <td>R. Nicholls- Handyman work</td> <td>£97.28</td> </tr> <tr> <td>Town and Country Services</td> <td>£348.00</td> </tr> <tr> <td>Came & Co – 2014-15 Insurance</td> <td>£284.47</td> </tr> </table> <p>(as agreed by Cllrs this to be paid via bank transfer)</p> <p>TOTAL PAYMENTS THIS MONTH - £965.96</p> <p>Transfer – none required this month</p> <p>Receipts:</p> <table border="0"> <tr> <td>SMDC – 2014-15 1st Precept Payment</td> <td>£4768.58</td> </tr> <tr> <td>SCC – 2013-14 Lengthsman Payment</td> <td>£699.00</td> </tr> </table> <p>Interest re Instant Access Accounts - £0.66 & £0.34 (covered 2 months)</p> <p>TOTAL RECEIPTS RECEIVED - £5468.58</p>	Mrs L Cantlay – Clerk Salary and Expenses – May	£236.21	R. Nicholls- Handyman work	£97.28	Town and Country Services	£348.00	Came & Co – 2014-15 Insurance	£284.47	SMDC – 2014-15 1 st Precept Payment	£4768.58	SCC – 2013-14 Lengthsman Payment	£699.00	
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Subject	Description	Action
	<p>Accounts (after any payments/transfers made) :- Current Account –£ 2197.13 Instant Access Account – £11,596.79 Contingency Account - £4098.12 Clerk to transfer £2000.00 into Contingency Account from the Instant Access Account.</p>	
<p>PLANNING MATTERS</p>	<p>76/14 Applications: none received Decisions: SMD/2-14/0103 – Land for stables, Caverswall Road - APPROVED Appeals: none Enforcement: none</p>	
<p>NEW BUSINESS</p>	<p>Member of the public has requested that Dog Fouling signs are put on Blythe Bridge Road, and also the painted footpath signs. Cllr Roberts to put signs up, Clerk to contact Vicky Ellis re painted footpath signs. Historical Society – letter has been received re Flower Festival in August and the proposed events which may revolve around the tree in the Square – Councillors have not objection to their plans in principal but Clerk to advise that permission from SCC Highways will be needed as it is a public highway. It was also agree that our car park will be made available during the event. Litter Picking – Cllr Durose asked if letter could be done to thank Owen’s mum for litter picking whilst she is walking around the parish. All agreed Clerk to do letter and give to Cllr Durose to pass on. Juniors Football – Cllr Roberts had recently had a meeting with representatives from the Club. They still want to play and use the field; one side is going to Blythe Bridge but they will still have a team, they are going to write in officially and want to know all conditions on use etc. They also asked if they can hold another tournament in June again asked to write to ask permission agreed there would be no parking allowed on field, and they would probably have a bbq. No objection in principal but letter of request still needed. Senior Football – Cllr Roberts advised that he had been approached by a new side wanting to use the playing field, he told them this would be dependent on whether they have proper connections with Caverswall, the Parish Council consider this to be an important factor in who is allowed use of the field. They indicated that they had approached the Red House with regards to a club being affiliated to the pub therefore they would be playing under the Caverswall banner. Further information is required and official written request needed before any decision is made by the Council.</p>	<p>PR LC LC LC</p>
<p>DATE OF NEXT MEETING</p>	<p>Monday 2nd June 2014 Start at 7.30pm</p>	
<p>MEETING CLOSED</p>	<p>8.30pm</p>	

Signed

Date 2nd June 2014