



Caverswall Parish Council

Clerk to the Council – Lynn Cantlay, The Gables, 504 Weston Road, Stoke-on-Trent,
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MINUTES OF MEETING HELD ON THURSDAY 7TH SEPTEMBER 2015 AT CAVERSWALL VILLAGE HALL

Present: Cllrs Paul Roberts, E. Durose, R. Ward, M. Clayton

Apologies: C. Cllr Day

Members of the Public: Miss A Smith, Mr & Mrs Young

Subject	Description	Action
APOLOGIES	Cllr Dean, C. Cllr Day	
PUBLIC QUESTIONS	Roughcote Residents Group (RRG) asked for update – Cllr Roberts no more than last time spoke to Julie Howard and asked her to ask David Smith to contact him they have had all PCNs (Planning Contravention Notice) back and are checking details. Cllr Roberts asked for copy of conditions of use of lane to be sent to RRG. Cllrs Roberts and Ward to speak to Mark Deaville on this matter to see if he can help sort out the problem.	PR/RW
MINUTES	It was resolved that the minutes of the previous month's meeting were to be signed as a true and correct record.	
DECLARATION OF INTEREST	Cllr Roberts – re planning matters as member of Planning Committee	
REPORTS COUNTY/DISTRICT COUNCILLORS	117/15 County Councillor – not present 118/15 District Councillor – see Public Questions	
HANDYMAN/ LENGTHSMAN REPORT	119/15 Millennium Gardens – Clerk reported that grass will be cut by Lengthsman this week and he is to be asked to cut the hedge.	Clerk
MATTERS ARISING FROM PREVIOUS MEETINGS	HIGHWAYS ISSUES – 120/15 School Parking Problems (104/15, 87/15, 72/15) Next meeting is scheduled for Tuesday 6 th October 2015 at 4pm in the Village Hall. 20 is plenty signs have been put up by St Filumenas. Cllr Roberts reported he had seen VAS signs – smiley faces on a Cheshire road. Clerk to investigate to see if these are available in Staffordshire. 121/15 Grids and Drains No report 122/15 Issues at Roughcote Lane and The Quarry (106/15, 89/15, 74/15) See Public Questions.	Clerk

Signed

Date 5th October 2015

Subject	Description	Action
	<p>123/15 Playing Fields (107/15, 90/15, 75/15, 21/15, 06/15, 139/14. 126/14, 112/14, 95/14, 82/14, 70/14, 56/14, 42/14, 22/14, 08/14, 165/13, 153/13, 138/13, 126/13, 084/13, 064/13, 049/13, 036/13, 025/13, 010/13, 093/12) Clerk to contact Norma Massey to see if she is still willing to provide a statement of facts.</p> <p>124/15 Footpaths: (108/15, 91/15, 76/15) Handyman reported that stile opposite Bickertons is over grown. Vicarage Farm gate now padlocked no one can get through won't let anyone have key to open it, owner said Council told him he can do this. Even stopping person who has right of access to his horses and field. Clerk to contact Dawn Plant at SCC Right of Way.</p> <p>125/15 Defibrillator: (109/15. 92/15, 77/15, 62/15, 23/15, 08/15,142/14. 128/14, 114/14, 97/14, 84/14, 73/14, 59/14, 46/14, 27/14) Hopefully this will be installed and be up and running in the next few weeks. A training sessions will be arranged when this goes "live".</p> <p>126/15 Phone Kiosk Adoption – The Square (110/15, 95/15, 79/15) Adoption gone through and the kiosk is now the property of the Parish Council. Pane of glass missing at back of kiosk, Clerk to check with Fulford 1st Responders if a "Defibrillator" signs is put on kiosk when in operation if so to ensure that the original glass is retained so it can be put at the back.</p> <p>127/15 Flower Boxes – Blythe Bridge Road (112/15) These have been done by Cllr and Mrs Roberts.</p> <p>Unresolved Items: None</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
CORRESPONDENCE	<p>128/15 BT Phone Kiosk Adoption papers</p> <p>TSB Bank Statements</p> <p>Staffs Playing Field Association Information on Membership</p> <p>Caverswall WI Re Notice board – ask Steve Bilings to paint it Cllr Roberts has varnish, Clerk to liaise with Cllr Durose also something needs doing with the back board.</p>	Clerk
FINANCE, AUDIT AND ANNUAL RETURN	<p>129/15 Payments: The following accounts were approved for payment:- Mrs L Cantlay – Clerk Salary and Expenses – Aug/Sept £492.19*</p> <p>Town & Country Services – Part July & August work £912.00* Grant Thornton – 2014 Annual Return Audit Fee £120.00* SMDC – Parish non-Contested Election Charges £ 50.00* Ross Nicholls – Handyman work – June/July £97.28</p>	

Subject	Description	Action
	<p>Village Hall – Donation for use of hall for public meeting £50.00 TOTAL PAYMENTS THIS MONTH - £1671.47 * - indicates payments to be made via Internet Banking Faster Payment, approved at meeting.</p> <p>Transfer – £2000.00 Receipts: SCC – St Peters School Land Rental – 2015-16 - £300.00 Bank Interest for July/August - £1.70 TOTAL RECEIPTS RECEIVED - £301.70 Accounts (after any payment or receipts made) : Current Account - £619.47 Instant Access Account - £9,412.97 Contingency Account - £8102.14</p>	
PLANNING MATTERS	<p>130/15 Applications: SMD/2015/0482 – High View, Caverswall Common – Part single, part two storey side extension, single storey rear extension, alterations to the single storey front extension with balcony above and construction of a detached garage – NO OBJECTION subject to neighbours approval, make sure shed and store room etc demolished at time of extension being done. SMD/2015/0495 – Little Blythe Farm, Leek Road, Weston Coyney – Retention of use of outbuildings for purpose incidental to the main dwelling – OBJECTION as previous application will become separate dwelling and not used as original purpose. DET/2015/0033 – Caverswall Park Farm, School Lane – Change of use of exiting offices (Use Class B1) to 5 no dwellings (Use Class C3) – NO OBJECTION subject to neighbours’ approval would be nice if affordable houses. HNT/2015/0031 – 5 Trevor Drive – Replacement rear single storey extension, extending 6.0m beyond the rear wall of the original building. 3.70m maximum height and 2.250m height to eaves – no comments to be submitted to SMDC Planning Dept. Decisions: none Appeals: none Enforcement: None apart from those under Pubic Questions.</p>	<p>Clerk</p> <p>Clerk</p>
NEW BUSINESS	<p>131/15 Local Plan Site Allocation Public meeting was well attended and Cllr Ward gave an excellent PowerPoint presentation which was very well received. Councillors went through comments for each site along with general comments – these are to be correlated by the Clerk and checked by Cllrs Ward and Roberts before submitting to SMDC.</p>	<p>Clerk/ RW/PR</p>
DATE OF NEXT MEETING	<p>The next meeting is on Monday 5th October 2015 at 7.30pm</p>	
MEETING CLOSED	<p>9.10 pm</p>	