



# Caverswall Parish Council

Clerk to the Council – Lynn Cantlay, The Gables, 504 Weston Road, Stoke-on-Trent,  
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## MINUTES OF MEETING HELD ON MONDAY 1<sup>ST</sup> FEBRUARY 2016 AT CAVERSWALL VILLAGE HALL

**Present:** Cllrs Paul Roberts, E. Durose, M. Dean. M. Clayton, A. Marshall, R Ward, C. Cllr Day

**Apologies:** None

**Members of the Public:** Gary and Gerald Finney

Subject	Description	Action
<b>APOLOGIES</b>	None	
<b>PUBLIC QUESTIONS</b>	<b>Vicarage Farm Footpath (no 31) / Access to fields:</b> C. Cllr Day reported on the 19th January site meeting with Mrs Jones, SCC and Right of Way Officers Minutes of meeting were supplied to Parish Council by C. Cllr Day. Lane is not a BOAT it is a footpath. Mrs Jones not prepared to allow those who need access a key to gate she has erected without permission. Mrs Jones was advised that she should apply to SMDC for a Public Space Protection Order (this replaces gating orders) as this was the only legislation under which this gate could be authorised as it did not satisfy the requirements of either s66(3) or s147. She was advised SCC were under pressure to get gate removed until such time as any authorised approval is given. Member of the public have the power to serve notice on SCC at any time to enforce the removal of the gate.	
<b>MINUTES</b>	It was resolved that the minutes of the previous month's meeting were to be signed as a true and correct record.	
<b>DECLARATION OF INTEREST</b>	Cllr Roberts – re planning matters as member of Planning Committee.	
<b>REPORTS COUNTY/DISTRICT COUNCILLORS</b>	<b>18/16 County Councillor</b> – nothing other than Vicarage Farm Footpath issue – see Public Questions. <b>19/16 District Councillor</b> – Castle given planning permission for Wellbeing Centre and hotel/spa. Conditions included – allow up to 34 people at any one time, can't have day visitors. They will be allowed one Open Day a year for a village event. Nothing further has been heard from SMDC re the money the Parish should be getting from the Court fine, Cllr Roberts to chase this up.	
<b>HANDYMAN/ LENGTHSMAN REPORT</b>	<b>20/16</b> Nothing to report Culvert Handyman reported that the culvert near to the junction of The Green and Caverswall Road need jetting out by SCC as it is	

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Signed .....

Date 7<sup>TH</sup> March 2016

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	blocked under the road, he has tried unblocking it with rods but cannot unblock it.	
<b>MATTERS ARISING FROM PREVIOUS MEETINGS</b>	<p><b>HIGHWAYS ISSUES –</b></p> <p><b>21/16 School Parking Problems</b> (04/16, 151/15, 135/15, 120/15, 104/15, 87/15, 72/15) Zig Zag lines outside St Filumenas have been done. Police not able to supply traffic cones as only have a few for the whole area. These can be privately purchased if needed. Costs for Grascreeing were supplied 200sq m - £9,500.00, 400 sq m - £16,500.00 excluding VAT in addition to this there would be preparation costs It was considered at the meeting that this was not a viable option. Clerk to speak to Mark Deaville about the extra spaces on the Village Hall land and the Safety Awareness Campaign as discussed at the previous meeting. Letter to come from Police re parking to be sent out to all Parents by the 2 Schools.</p> <p><b>22/16 Grids and Drains</b> Nothing other than culvert as reported under Lengthsman/Handyman.</p> <p><b>23/16 Hedge on corner of Caverswall Road</b> (07/15) Email sent to Mr MacDonald asking him to cut back the hedge by the end of February otherwise the Parish Council or SCC will undertake this and invoice him for the cost.</p> <p><b>24/16 Footpaths:</b> (08/16, 155/15, 138/15. 124/15, 108/15, 91/15, 76/15) Vicarage Farm – see Public Questions above</p> <p><b>25/16 CARSA Fest:</b> nothing heard for organisers</p> <p><b>26/16 Fencing along The Dams</b> (15/16) Quotes still to be obtained.</p> <p><b>27/16 Financial Forward Planning</b> Cllr Durose reported that there was a telegraph pole by the old shop that could be used for a new light if in the future a new light was obtained.</p> <p><b>Unresolved Items:</b> none</p>	
<b>CORRESPONDENCE</b>	<p><b>28/16</b> TSB                      Bank Statements</p> <p>SMDC (Support Staffordshire)    Report on recent Community Development survey</p>	
<b>FINANCE</b>	<p><b>29/16</b> Payments: The following accounts were approved for payment: - Mrs L Cantlay – Clerk Salary and Expenses – February    £213.00 * TOTAL PAYMENTS THIS MONTH - £213.00 * - indicates payments to be made via Internet Banking Faster Payment, approved at meeting.</p> <p>Transfer – £300.00 Receipts: Interest on both savings accounts (Jan) – 0.37 +0.52 = £0.89</p>	

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	<p><b>Accounts (after any payment or receipts made):</b>            Current Account - £246.63            Instant Access Account - £11,056.19            Contingency Account - £8,103.99</p>	
<p><b>PLANNING MATTERS</b></p>	<p><b>30/16 Applications</b>            DET/2016/0003 – Caverswall Park Farm – Change of use of existing offices (use Class B1) to 4no dwellings (use Class C3) – No Objection subject to neighbours’ approval            SMD/2016/0021 – Kingston House, School Lane – Erection of a single storey side extension, alterations to existing roof shape and construction of a dormer and chimney – No Objection subject to neighbour’s approval</p> <p><b>Decisions</b>            SMD/2015/0671 – Caverswall Castle – Listed Building Consent for change of use of Grade 1 castle from residential to residential and well-being retreat centre with guest hotel accommodation and associated parking, demolition of existing summer pool enclosure and replacement with a covered parking area, including alteration and extension of the existing outbuilding to provide ancillary parking and garaging for the dwelling house - APPROVED</p>	
<p><b>NEW BUSINESS</b></p>	<p><b>31/16 Transparency Code:</b>            Clerk reported that it is a legal requirement that various items are published on a website. There is a site <a href="http://www.caverswall.org">www.caverswall.org</a> which already has a Parish Council page this is run and maintained by Steve Baggaley who is happy to include any Parish Council items. It was agreed that all necessary documents were supplied for inclusion but that we should look into setting up a separate website for the Parish Council in the future.</p> <p><b>32/16 Defibrillator</b>            It was agreed that a further defibrillator should be purchased to be located at the Weston Coyney end of the village. Possible sites were Auctioneers Arms or Bickertons this to be decided once defibrillator is obtained. Cllr Ward to speak to Landlady of the Auctioneers Arms to ask that she speaks to brewery re permission            Clerk to contact Chad Bloor re purchase of defibrillator and heated cabinet.</p> <p><b>33/16 Queens 90<sup>th</sup> birthday</b>            Cllr Durose reported that at the Parking Meeting the Heads of both schools said that they wanted to arrange something to celebrate this. It was agreed that if they wanted they could use the Parish Council playing field and car park. Cllr Marshall to speak to Head of St Peters to find out if anything is going to be done.            Cllrs Dean and Durose both suggested that the Parish Council could get new “Caverswall” signs to commemorate event. Cllr Dean to look into this further.</p> <p><b>34/16 Caverswall Community Development Survey</b>            Email received from Sue Green from Support Staffordshire giving details of the feedback. Two main suggestions were new</p>	<p>RW Clerk</p> <p>AM</p> <p>MD</p>

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	<p>subcommittee of Village Hall Committee with aim of engaging with the younger members of the community and establishing new activities and special events. Also better communication and promotion of events by various methods including Facebook and website. Parish Council already has a Facebook page.</p> <p><b>35/16 Facebook Page Update</b>  Clerk reported as per discussions at last months meeting new posts were published. Replies had been received and several said a playground would be a good idea, along the lines of the Dilhorne playground, which the Clerk reported has cost a large amount of money. This has been discussed in the past but equipment costs and insurance cover were always considered to be too much. It was however agreed that the Clerk should enquire about playground cost with Dilhorne Recreation Centre.  New post to be added about parking issues and that we have looked into cost of grasscreting an area of the playing field to increase parking spaces but these were prohibitive and would not solve the problem.</p>	<p>Clerk</p> <p>Clerk</p>
<b>DATE OF NEXT MEETING</b>	The next meeting is on Monday 7 <sup>th</sup> March 2016 at 7.30pm	
<b>MEETING CLOSED</b>	8.50 pm	

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