



Caverswall Parish Council

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MINUTES OF MEETING HELD ON MONDAY 6th JUNE 2016 AT CAVERSWALL VILLAGE HALL

Present: Cllrs P. Roberts, E. Durose, M. Dean, A. Marshall, R Ward, C. Cllr Day

Apologies: Cllr

Members of the Public: Gary and Gerald Finney, N. Chandler, Bob Finney, Jeff Lake, Lisa Martin

Subject	Description	Action
APOLOGIES	Cllrs Clayton and Ward	
PUBLIC QUESTIONS	<p>Bob Finney told the Council that a working party had been at the Millennium Garden on Sunday which has meant that there is a lot of garden waste to be removed and asked if Parish Council could apply for green waste bin (brown bin) for use at the Millennium Garden, Cllr Roberts to ask SMDC when he attends meeting on Thursday. Clerk also to contact Mark Deaville to see if he would arrange for this to be removed as he had done in the past. The path is also in need of weed killing.</p> <p>There is a constant problem with litter in Garden often being left under the Arber. Handyman Ross Nicholls to be asked to include this area in this litter collection area and ask that he does this weekly on Wed/Thursday.</p> <p>There are now 2 dead trees along The Dams – Clerk to contact Nigel Owen at N & J Trees for his comments/suggestion. Not sure if they are the County Council trees or ones that were purchased for the Queens Jubilee.</p> <p>The baskets on Blythe Bridge Road need attention, Cllr Roberts advised that St Peters School have asked if their Eco Club could do the flower baskets here and had bene told that they could be we are not sure when this will be done.</p> <p>Mr Chandler asked why had the waste bin in The Square been moved. It has been relocated next to the bench which is attracting flies and it not pleasant for people using the bench. The Parish Council were not aware of this, Cllr Roberts to ask this question at the meeting on Thursday at SMDC and to request that it is put back in its original location.</p> <p>Millennium Garden hedge red house side need cutting, Clerk to ask Steve Billings to do this. He is also to be asked to cut the grass monthly, was done last week.</p> <p>Mr G Finney asked if any progress had been made on the Vicarage Farm gate, C Cllr Day advised that it is now out of his hands as it is</p>	<p>PR Clerk</p> <p>Clerk</p> <p>PR</p> <p>Clerk</p>

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	<p>with Legal. Mr Finney had phoned SCCs Bridget Parsons but she was not available he had spoken to her a fortnight ago and was told that she was drafting a letter. C Cllr Day expected that this would have been to the owners of Vicarage Farm and again said that he's not been consulted anymore as it is in hands of Legal.</p> <p>Jeff Lake – CarsaFest taking place on Saturday July 2nd -12 noon to midnight. Most will take place in the Village Hall but he had been offered a ride/small fair which he would like locating on the field behind the Hall, this is acceptable by the Parish Council but conditional on Mr Lake obtaining third party insurance cover for £2 million which the Parish Council need to see prior to the event taking place. He also asked that the car park was opened for use, again no problem to this happening. The Parish Council also stated that they would need to see the “Fair” insurance policy to ensure that he is covered for Public Liability, again this is needed prior to the event taking place and will be a condition of use of the field.</p> <p>Bob Finney asked if the Post Box in The Square could be painted as it was looking very shabby. The Parish Council had contacted the Post Office some time ago and had been told that this would be done, Clerk to chase up. box in the Square – chase up Post Office. Find old email.</p>	Clerk
MINUTES	It was resolved that the minutes of the previous month's meeting and those of the 2016 Annual Assembly were to be signed as a true and correct record.	
DECLARATION OF INTEREST	Cllr Roberts – re planning matters as member of Planning Committee.	
REPORTS COUNTY/DISTRICT COUNCILLORS	<p>95/16 County Councillor – nothing to report. He advised that many Parish Council were writing to SCC regarding the state of the County roads and asked if the Parish Council were prepared to do this, it was agreed that the Clerk would write to James Bailey Head of Highways. Letter also to go re loss of Lengthsman Service to include the Grass Cutting Agreement we currently have for the verges.</p> <p>96/16 District Councillor – no report</p>	Clerk
HANDYMAN/ LENGTHSMAN REPORT	<p>97/16 No report other than in Public Questions – Millennium Garden – grass, hedge, weed killing on the paths.</p>	Clerk
MATTERS ARISING FROM PREVIOUS MEETINGS	<p>HIGHWAYS ISSUES – 98/16 Grids and Drains Grid by Red House blocked</p> <p>99/16 Hedge on corner of Caverswall Road (65/16, 39/16, 23/16, 07/15) Still not been done but is now not possible because of bird nesting. Clerk to contact in July to ask that it is then done as soon as possible otherwise, as advised in previous correspondence with Mr MacDonald, the Parish Council will undertake to do this and submit a bill for the cost to Mr MacDonald.</p>	Clerk Clerk

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	<p>100/16 Traffic in the village – Clerk has emailed SCC – Sue De Nicholas regarding this, awaiting a response. Email also sent to PCSO Adam Charlesworth who has responded asking for exact location regarding the speeding issues and also that he does not think that there are any locations for the speed van in the village but would be prepared to come out with the hand held device and the speed board at some point. Clerk to contact him with information on where and when are the worst places/times.</p> <p>101/16 Pavement from The Green to bridge on Caverswall Road In the hands of C Cllr Day.</p> <p>102/16 Footpaths: (66/16, 40/16, 24/16, 08/16, 155/15, 138/15, 124/15, 108/15, 91/15, 76/15) Vicarage Farm – see Public Questions above</p> <p>103/16 Bus Shelter by Scout Hut Not SCC still not managed to contact SMDC Paul to check</p> <p>104/16 Fencing along The Dams: (67/16, 41/16, 26/16, 15/16) Quotes still to be obtained</p> <p>105/16 Defibrillator: (68/16,43/16, 32/16) Press release done by Clerk and approved by Council, photo to be taken and then both sent to Leslie Jackson at the Leek Post & Times</p> <p>106/16 Queens 90th Birthday: (69/16, 44/16, 33/16) Not heard anything on medal therefore decision was to not go ahead.</p> <p>Unresolved Items: none</p>	<p>Clerk</p> <p>Clerk</p>
CORRESPONDENCE	<p>107/16 TSB Bank Statement</p>	
FINANCE - YEAR END ACCOUNTS, AUDIT AND ANNUAL RETURN	<p>108/16 Accounts Payments: The following accounts were approved for payment: - Mrs L Cantlay – Clerk Salary and Expenses – June £218.94 * Town & Country Services – May invoice £456.00 * Ross Nicholls – March/April £97.28 * TOTAL PAYMENTS THIS MONTH - £772.22 * - indicates payments to be made via Internet Banking Faster Payment, approved at meeting.</p> <p>Transfer: none required Receipts: Bank interest – both accounts - £0.31 & £0.44 = £0.75 Total Receipts - £0.75 Accounts (after any payment or receipts made):</p>	

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	<p>Current Account - £1386.14 Instant Access Account - £12,281.37 Contingency Account - £10,105.16</p> <p>109/16 Audit and Annual Return 2015-16: All Account books etc back from Caroline Hulse ACA CTA. all OK. Chair read out the Annual Governance Statement 2015/16 which was then completed and signed by the Chair and the Clerk. Caverswall have been selected as part of the 5% sample for the 2015/16 Audit this means that further information on responses to the assertions at Section 1 of the 2015 Annual Return – The Annual Governance Statement is required to also included written confirmation that the 2015 certified annual return was made available for Electors’ to view, this was also signed by the Chair. Clerk now to send to Grant Thornton by deadline of 10th June 2016.</p> <p>Clerks Salary: In line with National Joint Council for Local Government Services (NJC) a new Salary Award for 2016-2018 has reached agreement. New rate for 2016-2017, based on Scale LC1 and Part LC2 (Spinal Column Point – SCP 20) is now £9.999 per hour with immediate effect and to be back dated to 1 April 2016. New rate for 2017-2018 to be implemented from 1st April 2017 will be £10.099.</p>	Clerk
<p>PLANNING MATTERS</p>	<p>110/16 Applications: SMD/2016/0286 – 2 Haldearn Ave – Proposed side extension, loft conversion with front and rear dormer windows and gable to rear (re-submission of SMD/2016/0057) – no objection subject to neighbours’ approval SMD/2016/0311 Bank House Farm, Leek Road, Moorville - Proposed single storey side and rear extension - no objection subject to neighbours’ approval.</p> <p>Decisions: none Appeals: none Enforcement Matters: Appeal hearing on Dove Farm next month</p>	
<p>NEW BUSINESS</p>	<p>111/16 Trees at St Peters School The trees overhanging the road on School Lane that stand on the boundary of St Peter School have recently been cut back, presumably by Western Power when they were doing recent work on clearing their power lines, however they seem to have left 1 branch overhanging the road which looks odd. Clerk to contact Western Power to ask that they come back and remove this branch too.</p> <p>112/16 Information on Playground Costings etc This to be discussed in July. at next meeting all to be here at 7pm.</p> <p>113/16 Car park assess barriers Clerk and Cllr Marshall to look into the cost of height barriers to give extra security to the playing field.</p>	<p>Clerk</p> <p>Clerk/ AM</p>

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Subject	Description	Action
DATE OF NEXT MEETING	Monday 4 th July 2016 at 7.30pm NOTE: Councillors to meet at 7pm for pre meeting discussions.	
MEETING CLOSED	8.50pm	

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