



Caverswall Parish Council

Clerk to the Council – Lynn Cantlay, The Gables, 504 Weston Road, Stoke-on-Trent,
Staffordshire, ST3 6QD

Tel: 07955 240891 Email: clerk@caverswall.staffslc.gov.uk

Website: www.caverswall.org.uk/parish-council

MINUTES OF MEETING HELD ON MONDAY 9th MAY 2016 AT CAVERSWALL VILLAGE HALL

Present: Cllrs P. Roberts, E. Durose, M. Dean, M. Clayton, A. Marshall, R Ward, C. Cllr Day

Apologies: None

Members of the Public: Gary and Gerald Finney, Barbara Shingler

Subject	Description	Action
APOLOGIES	None	
PUBLIC QUESTIONS	<p>Vicarage Farm Footpath (no 31) / Access to fields: C Cllr Day advised that this is now with SCC Legal Department so can't do anything further at present. Understand that Vicarage Farm owners have been in touch with SMDC to try and get Public Space Protection Order. Just a matter of waiting on SCC Legal but this could take many months to sort.</p> <p>Traffic in the village – Mrs Shingler concerned about volume of traffic coming through Caverswall. Dangerous to walk on the pavements with all the speeding vehicles and they don't seem to slow down even going over the "humps". Councillors all in agreement that it is a problem. Write to SCC about our concerns and also to Police to see if the speed camera can come to the village.</p> <p>C.Cllr Day advised that on 1st June work is due to be started on Uttoxeter Road, Blythe Bridge which will involve diversions which will mean move traffic will be coming through Caverswall diversions will be through Caverswall.</p> <p>Bus Shelter by Scout Hut – Mrs Shingle asked if something could be done about the bus shelter by the Scout hut as it is in dire need of refurbishment. Clerk to contact SMDC to see who is responsible for this. Cllr Roberts will also speak to SMDC when next in Leek.</p> <p>Pavement from The Green to bridge on Caverswall Road – surface in parts is in bad condition and uncomfortable to walk on. C. Cllr Day noted this and will look at it.</p>	<p>Clerk</p> <p>Clerk</p> <p>WD</p>
MINUTES	It was resolved that the minutes of the previous month's meeting were to be signed as a true and correct record.	
DECLARATION OF INTEREST	Cllr Roberts – re planning matters as member of Planning Committee.	

Minutes are draft until agreed at the next meeting

Signed

Date 6th June 2016

Subject	Description	Action						
	<p>Regarding the possibility of having a playground on the playing field site further investigation/cost analysis/feasibility study is needed. Planning permission would be needed, consideration also need to be given to what this would mean to the village with regards to attracting people from outside the village – pros and cons. Cllr Marshall offered to undertake this project.</p> <p>Unresolved Items: none</p>	AM						
CORRESPONDENCE	<p>91/16</p> <p>TSB Bank Statement</p> <p>Robin MacDonald Re Visit etc</p> <p>Fisher German Re Vicarage Farm information re footpath/lane</p> <p>SMDC Re Local Plan Site Options consultation</p> <p>SCC Re Neighbourhood Highways Team and Lengthsman</p>							
FINANCE - YEAR END ACCOUNTS, AUDIT AND ANNUAL RETURN	<p>92/16 Accounts</p> <p>Payments:</p> <p>The following accounts were approved for payment: -</p> <table border="0"> <tr> <td>Mrs L Cantlay – Clerk Salary and Expenses – May</td> <td style="text-align: right;">£221.00*</td> </tr> <tr> <td>Town & Country Services – April invoice</td> <td style="text-align: right;">£348.00 *</td> </tr> <tr> <td>Barrs Electrical – Installation of Cabinet for Defibrillator at The Auctioneers Arms</td> <td style="text-align: right;">£140.00 *</td> </tr> </table> <p>TOTAL PAYMENTS THIS MONTH - £707.00</p> <p>* - indicates payments to be made via Internet Banking Faster Payment, approved at meeting.</p> <p>Transfer: none required</p> <p>Receipts:</p> <p>Bank interest – both accounts - £0.37 & £0.43 = £0.80</p> <p>SMDC – 1st Precept payment - £4723.44</p> <p>HMRC – VAT Refund - £1339.59</p> <p>SCC 2015-16 Lengthsman Payment - £699.00</p> <p>Total Receipts - £6762.83</p> <p>Accounts (after any payment or receipts made):</p> <p>Current Account - £2434.23</p> <p>Instant Access Account - £14,280.93</p> <p>Contingency Account - £8,104.85</p> <p>It was agreed by all Councillors to transfer £2,000.00 from the Instant Access Account into the Contingency Account.</p> <p>93/16 Audit and Annual Return 2015-16:</p> <p>All Account books etc are currently with Caroline Hulse for Internal auditing.</p>	Mrs L Cantlay – Clerk Salary and Expenses – May	£221.00*	Town & Country Services – April invoice	£348.00 *	Barrs Electrical – Installation of Cabinet for Defibrillator at The Auctioneers Arms	£140.00 *	Clerk
Mrs L Cantlay – Clerk Salary and Expenses – May	£221.00*							
Town & Country Services – April invoice	£348.00 *							
Barrs Electrical – Installation of Cabinet for Defibrillator at The Auctioneers Arms	£140.00 *							
PLANNING MATTERS	<p>94/16</p> <p>Applications:</p> <p>DET/2016/0022 – Caverswall Park Farm - Change of use of existing offices (Use Class B1) to 1 no dwelling (Use Class C3) – No Objection</p>	Clerk						

Minutes are draft until agreed at the next meeting

Signed

Date 6th June 2016

Subject	Description	Action
	<p>DET/2016/0019 – Homelea Cottage Leek Road, Moorville, Cellarhead - Proposed steel portal framed agricultural building – No objection subject to neighbours approval</p> <p>Decisions: SMD/2016/0048 – K Holding – Retention of alterations to existing garage to form a home office and workshop - APPROVED</p> <p>Appeals: none</p> <p>Enforcement Matters: no report.</p>	Clerk
NEW BUSINESS	<p>Cllr Roberts had been approached with a request to use car park during the August Bank Holiday weekend for a wedding being held at one of the churches Donation to be given. No objections as long as gates are closed immediately after last car leaves.</p> <p>WI – want to do little display by tree in The Square in August no objections.</p>	
DATE OF NEXT MEETING	<p>The next meeting is on Monday 6th June 2016 at 7.30pm</p> <p>NOTE: Councillors to meet at 7pm to discuss matters prior to the start of the normal meeting.</p>	
MEETING CLOSED	8.55pm	

Minutes are draft until agreed at the next meeting

Signed

Date 6th June 2016