

CAVERSWALL PARISH COUNCIL

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Chair of the Council: Cllr Paul Roberts

Parish Clerk: Mrs Lynn Cantlay

MINUTES OF MEETING HELD ON MONDAY 3rd JULY 2017 AT CAVERSWALL VILLAGE HALL

Present: Cllrs P Roberts, A. Marshall, R. Ward, E Durose, M Clayton

Apologies: M Dean

Members of the Public: 3 members of the public – Mr & Mrs Mountford, Robin MacDonald

Subject	Description	Action
APOLOGIES	Cllr M Dean	
PUBLIC QUESTIONS	<p><i>Due to Prejudicial Interest Cllrs Marshall and Durose left the room whilst the following matter was discussed.</i></p> <p>Mr & Mrs Mountford concerned about the posts and signs put up at the junction of Footpath 17 sign - between 95a and 99 School Lane. The signs "No parking Private driveway" "Do not block constant access need" have been placed in what they consider dangerous locations. They run a child minding business at their property and parents have nowhere to park now if their drive is full, they only park for short periods when dropping off or collecting their children and as far as the Mountford's are aware this does not really cause a problem. An alternative would be that they make an entrance at the back of their property off the "lane" (footpath 17). Four properties have land that is adjacent to the lane/footpath 17. They have contacted the Land Registry and been received results from them that "No registered estate" on the land going down to 97 School Lane. Copy of the report and photos of the signs etc were given to the Parish Council. With this in mind it would appear that no-one has ownership of the lane/footpath and therefore it is open to anyone for access/use. The footpath then goes onto the land owned by 97 School Lane.</p> <p>Cllr Roberts understands that SCC Rights of Way, Paul Rochford, has been contacted by one of the adjacent property owners but is unaware not fully of the outcome, Clerk is to contact Paul Rochford regarding this.</p> <p>Clerk is also to contact Lichfield Diocese or their Land Agents to see if they know anything about the lane and its history – it may be as for footpath 31 (Vicarage Farm).</p> <p>Cllr Roberts advised that this is a civil matter but it is hoped that an amicable solution can be reached by all parties without having to take matters further.</p> <p><i>At this point Cllrs Marshall and Durose re-joined the meeting.</i></p>	

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Signed

Date 4th September 2017

Subject	Description	Action
	Robin MacDonald attended regarding his latest planning application for the Castle, the application is currently marked as being a delegated decision. The Chair advised that this would be fully discussed later in the meeting by the Councillors.	
MINUTES	It was resolved that the minutes of the previous month's meeting were to be signed as a true and correct record.	
DECLARATION OF INTEREST	Cllrs Roberts – planning Cllrs Marshall and Durose re Footpath 17	
REPORTS COUNTY/DISTRICT COUNCILLORS	<p>91/17 County Councillor – Meeting with David Greatbach on 20th July when all Highway issues will be raised. Meeting tomorrow with Healthy Staffordshire. He has asked for closure the of Leek Hospital to be called in. Trying to get whole process referred to Secretary of State. Will include Cheadle and Bradwell now.</p> <p>92/17 District Councillor – Got Local plan to vote on next Thursday. Caverswall and Dilhorne seem to have escaped but Infill boundaries may be reloked at. The application for the 350 houses on the land off Caverswall Road has still to be determined by S-o-T. Cllr Ward is meeting with new MP for S-o-T South, Jack Brereton, on Friday and he will ask him for his support against this application. Clerk to contact SMDC Ben Heywood and Jane Curley to ask what comments they have submitted and ask that they put in objections supporting the Parish Councils objections to see if they have submitted comments and ask that they object to it.</p>	
HANDYMAN/ LENGTHSMAN	Clerk to ask Lengthsman to spray throughout village and trim the hedge in The Dams Clerk also to contact Robin Macdonald to ask again that he arranges for the hedge along The Dams and down School Lane to be trimmed as this is badly encroaching onto the Highway.	Clerk Clerk
MATTERS ARISING FROM PREVIOUS MEETINGS	<p>HIGHWAYS ISSUES –</p> <p>93/17 – Grids and Drains Ongoing</p> <p>94/17 – Footpaths Cllr Roberts gave all Councillors and Clerk a copy of the list of all footpaths, giving their numbers and locations, within the Caverswall Ward.</p> <p>95/17 Bus Shelter by Scout Hut/Planter by Caverswall Village Sign (77/17, 62/17, 46/17, 30/17, 18/17, 05/17, 151/16, 138/16, 120/16, 103/16) Working party have repainted and tidied up the bus shelter and a new planter was constructed by the Caverswall Village sign this area is now looking good. Thanks to all those who helped with this.</p> <p>96/17 – Car Park Access Barriers – Height warning signs (78/17, 63/17, 48/17,32/17, 20/17, 08/17, 153/16, 141/16, 126/16, 113/16)</p>	

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	<p>These have been made, it was decided to get a further 2 signs to go on the inside of the barriers, Clerk to sort. Once these have been received these to be put on the barriers.</p>	Clerk
	<p>Decided further 2 wanted for reverse side. 97/17 – St Peters Church – Condition of the church yard (79/17, 64/17, 49/17, 33/17, 21/17, 09/17, 154/16)</p>	
	<p>Ongoing 98/17 – Trees along The Dams (80/17, 65/17, 50/17, 34/17, 22/17, 10/17)</p>	
	<p>Quote received from N&J Trees for the replacement of the 2 dead trees, they advised that the best time to plant is between October to March, it was agreed to go ahead with the replacement but to wait until October. Clerk to send purchase order to N&J Trees.</p>	Clerk
	<p>99/17 - Access to bus stop in The Square (81/17, 66/17, 51/17)</p>	RW
	<p>On going. 100/17 - Playing fields/bollards village hall (82/17, 69/17, 54/17)</p>	
	<p>Clerk to email Christine Jones advising this is now to be done at the Parish Councils expense and to attached a copy of minutes of the meeting when this was decided. The posts with cost £75.00 each, 3 are need, and will be collapsible and lockable posts. plus £450 labour and sundries. Cllr Marshall to contact Kel Construction to get installed, Clerk to supply purchase order.</p>	Clerk AM Clerk
	<p>101/17 Village Signs – Caverswall (83/17)</p>	
	<p>Cllr Roberts has asked Matt Kilgariff to design a Caverswall village sign. Clerk has tried to contact Phil Wiggins at SMDC, who she was told deals with signs but has had no response from him.</p>	
	<p>102/17 Millennium Garden – (84/17)</p>	
	<p>Cllr Ward to ask Phil Stevens (?) if he would be able to let us use his trailer for the removal of the rubbish, Clerk still to Anne Wagstaff re cost etc, Facebook post to go out late August asking for help in early September.</p>	
	<p>103/17 Stolen Defibrillator (87/17) The problem over ownership has now been sorted but still awaiting on PC Howard Davies re return of the defibrillator. Clerk to contact Inspector Mark Thorley if still unable to get hold of PC Davies.</p>	
	<p>104/17 Register of Assets (88/17)</p> <p>Draft copy supplied to Councillors, this to be finalised in September.</p>	
	<p>105/17 Flag pole for the village (89/17)</p> <p>Councillor Roberts gave details on costing for pole and Union Flag, further investigation needed, before deciding on what to purchase.</p>	

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	<p>106/17 Wall by railings and around the tree in The Square (90/17) Clerk has contacted Rob Steele, SCC Highways, and his will do a site visit and report back.</p> <p>107/17 Auctioneers Arms update Around £16,000 short of overall funding target and with grants etc amount is at approx. £284,000. Met with Mr Whittaker and he has agreed to sell it to the group for £300,000. It now looks almost certain that the purchase will go ahead, hoping for a reduction on the purchase price. There is a meeting of the investors on 14th July. Clerk to write to Mark Trillo to ask what the position with the Parish Council becoming involved.</p> <p>Unresolved Items: Bill Day – Cllr Durose asked if any decision had been made re recognition of Bill Days’ time as County Councillor. It was agreed to invite Bill to meal, possibly at the Royal Oak and to ask Dilhorne to join us this to occur in September.</p>																			
CORRESPONDENCE	<p>TSB Bank Statement Re change to Internet Log On</p> <p>Leek & Moorlands Historic Building Trust Re Grade II Listed Building survey</p> <p>Matthew Ellis Info/ leaflets on Space 2017</p>																			
FINANCE	<p>108/17 - Accounts Payments: The following accounts were approved for payment: -</p> <table border="0"> <tr> <td>Mrs L Cantlay – Clerk Salary and Expenses - July</td> <td style="text-align: right;">£215.00</td> <td style="text-align: right;">*</td> </tr> <tr> <td>Town & Country Services – June invoice</td> <td style="text-align: right;">£348.00</td> <td style="text-align: right;">*</td> </tr> <tr> <td>Grafix signs – Height barrier</td> <td style="text-align: right;">£ 40.00</td> <td style="text-align: right;">*</td> </tr> <tr> <td>Andy Marshall - Sleepers for Flower Box</td> <td style="text-align: right;">£ 99.00</td> <td style="text-align: right;">*</td> </tr> <tr> <td>Paul Roberts – Plants, wood etc for new planter</td> <td style="text-align: right;">£107.00</td> <td style="text-align: right;">*</td> </tr> <tr> <td colspan="3">TOTAL PAYMENTS THIS MONTH - £809.00</td> </tr> </table> <p>* - indicates payments to be made via Internet Banking Faster Payment, approved at meeting. Transfer: none required</p> <p>Receipts: Bank Interest – June - £0.97 Total Receipts - £0.97</p> <p>Bank Accounts (after any payment or receipts made): Current Account - £217.68 Instant Access Account - £10,701.29 Contingency Account - £12,110.85</p>	Mrs L Cantlay – Clerk Salary and Expenses - July	£215.00	*	Town & Country Services – June invoice	£348.00	*	Grafix signs – Height barrier	£ 40.00	*	Andy Marshall - Sleepers for Flower Box	£ 99.00	*	Paul Roberts – Plants, wood etc for new planter	£107.00	*	TOTAL PAYMENTS THIS MONTH - £809.00			
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PLANNING MATTERS	<p>109/17 Applications: SMD/2017/0252 & 0253 – Caverswall Castle – Change of use of Grade 1 listed castle to permit additional uses for unrestricted guest accommodation; meeting/lecture venue; and film set</p>																			

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	<p>location – Supporting application but listing for sale by Intelligent Business Transfer states much more uses than allowed. Considered the application and in support but ask that strong Consideration should be given to limit on guests allowed at any one-time type and frequency of events Film locations limit to maximum number per year Due consideration be given to protect the welfare of neighbours. SMD/2017/0285 – Little Blythe Farm Leek Road – Proposed replacement of existing flat roof with a pitched roof and revised elevational treatment following prior approval – OBJECTION use comments as 2017/0191 design not in keeping with surrounding area SMD/2017/0339 – Tunstall Stych Farm, Dilhorne Road – Proposed erection of an equestrian riding ménage for personal use to exercise and school applicants’ horses – NO OBJECTION but condition not to be used for commercial use no floodlighting</p> <p>Decisions – SMD/2017/0191 – Little Blythe Farm, Leek Road, Weston Coyney – Proposed change of use of domestic outbuilding to 3-bedroom residential dwelling - REFUSED SMD/2017/0229 – Bank View, High Street – Rear pitched roof Conservatory extension - APPROVED SMD/2017/0106 – Grove Garage, Kingsley Road (Mr Harrison) – Proposed detached domestic double garage - APPROVED SMD/2017/0245 – Caverswall Castle – Proposed new timber gates to pedestrian walkway to replace existing metal gates- APPROVED SMD/2017/0206 – Land South of Dilhorne Lane, Dilhorne – Proposed extension of existing barn to provide additional storage facilities for farm machinery and equipment - APPROVED SMD/2017/0171 – Intakes Farm – Proposed new agricultural building to house cattle - APPROVED</p> <p>Appeals: None Enforcement Matters: None</p>	
NEW BUSINESS	None	
DATE OF NEXT MEETING	Monday 4 th September 2017 at 7.30pm NOTE: There is no meeting held in August.	
MEETING CLOSED	9.10pm	

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