

CAVERSWALL PARISH COUNCIL

The Gables, 504 Weston Road,
Stoke-on-Trent, ST3 6QD
Telephone: 01782 698509/07811 879627
Email: clerk@caverswall.staffslc.gov.uk
Website: www.caverswall.org.uk/parish-council



Chair of the Council: Cllr Paul Roberts

Parish Clerk: Mrs Lynn Cantlay

MINUTES OF MEETING HELD ON MONDAY 4th SEPTEMBER 2017 AT CAVERSWALL VILLAGE HALL

Present: Cllrs P Roberts, A. Marshall, E Durose, M Dean, M Clayton, R Ward

Apologies: None

Members of the Public: Chad Bloor, Kevin Ball, Fred Eggington, Hattie Harrison - Times and Echo

Subject	Description	Action
APOLOGIES	None	
PUBLIC QUESTIONS	<p><u>Kevin Ball</u> – re football use of football pitch He has been approached by a group who want to start a new football club they are majority ex Caverswall junior team players and have asked if he can sponsor and help run the team. They don't have a pitch at the moment so are asking if they can share the pitch with the existing team, Potters Bar. They are also hoping to get the pitch in the field along The Common at Dilhorne up to standard and sort out the changing rooms etc which they would be willing to share with Potters Bar when the pitch at Caverswall is not playable because of weather. He has spoken to Ben Machin of Potters and was told in principal he had no objections but would have to go to their committee. Councillors were not opposed to his in principal but we would need to consult with Potters Bar FC before decision could be made. Kevin is aware of our concerns about over use of the pitch but said that it has sustained two teams in the past, there is no room to put in a second pitch as the ground is not suitable. Kevin was involved in the drainage work done in the past so is knowledgeable about the condition of the pitch. When the Dilhorne pitch is sorted they would mainly use that. Season starts next weekend so needs sorting asap there will never be 2 games on one day. PC to speak to Potters Barr and get back to Kevin. Cllr Ward told Kevin that an alternative would be Werrington who have three pitches and are looking for teams to use them.</p> <p><u>Chad Bloor</u> attended re defibrillator. Got the stolen one back from the Police and he also has a second donated one which needs putting somewhere. It is hoped that one will be put back on the Auctioneers Arms shortly and suggestions for the other were somewhere around the far end of Roughcote Lane/ The Common area. Clerk to send a letter to occupants of The Hollies Roughcote Lane to see if they would consider having the defibrillator on their property PC would pay for installation and reimburse the cost of</p>	

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	<p>the electricity needed annually approx £20.00.</p> <p><u>Fred Egginton</u> asked what was happening about the 2 dead trees along the Dams and was told these were to be replaced in October when the condition for planting are best.</p> <p>He also is concerned about the perennial parking problems with schools. PC advised that there is no answer to the problem it is a nationwide problem around schools. Clerk to write to both schools to ask for letter to go to parents asking that they are considerate how they park. Also to mention that since the Croft was built parents were coming down the path from St Filumenas passing the cemetery to the Croft entrance and crossing the road there, where there is no lollipop person, and in his opinion is dangerous, Clerk to mention this in letter to school.</p> <p>Clerk to contact the Police and ask for the local PCSO attend the area to try and enforce sensible considerate parking by parents.</p> <p>Fred Egginton also advised that he has seen vehicles “putting their foot down” as soon as they get around the bend by the church and going too fast to get registration numbers this also to be mentioned to Police. He asked if there was any possibility for “bumps” to be put on this stretch of road, Cllr Ward advised that this was highly unlikely and very costly would have to be shared 50/50 between County Council and Parish Council.</p>	
MINUTES	It was resolved that the minutes of the previous month’s meeting were to be signed as a true and correct record.	
DECLARATION OF INTEREST	Cllrs Roberts – planning	
REPORTS COUNTY/DISTRICT COUNCILLORS	<p>County Councillor – finally met with David Greatbach SCC Highways and gave him a list of concerns with all issues throughout his division. SCC are in process of creating a link on their website which will show their programme of works and will show what is happening and when, by division/area.</p> <p>Sc had advised by email that the Roughcote Lane potholes had been done but as of tonight this was not so, Clerk had also received an email to this effect to, he has email them to say not done, Clerk will send email too. Hopefully this will not mean that it goes back to the bottom of the list.</p> <p>Leek Hospital is to have a full consult. Possibility for using it to Dementia care but talks on this are in its infancy but this might just save the hospital.</p> <p>Consultations at moment include the Local Plan and Matthew Ellis the Police and Crime Commissioner is consulting on the possible merge of the Police and Fire Services - SCC said don’t want that to happen they need to be separate.</p> <p>Consultation on bus services to reduce budget and looks like Caverswall will lose the bus service. Suggests PC should response. It costs £20.00 for each person using the service cheaper to provide taxi service. Bus services are subsidised by SCC but cannot see why</p>	

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	<p>if we lose our service money from our Council Tax should pay to subsidise services elsewhere in the County.</p> <p>Met with Brian Johnson and Robin MacDonald re the recent Castle planning application which 5 days before it was due to go to the Planning Committee Robin was told by SMDC they needed more/amendments to the submitted documents. The castle is being marketed for sale at £5m and BBC wanted to come and do a feature on this but when they arrived they were stopped by SMDC as this would break the current Enforcement notice regarding filming and if they went ahead with filming that they would be sued – this seems contrary to what was stated in the SMDC letter to the PC regarding what was allowed under the Enforcement notice.</p>	
HANDYMAN/ LENGTHSMAN	<p>Clerk to contact the Church to ask that they cut back the conifer which is over hanging the road and obscuring visibility around the bend.</p> <p>Handyman to be asked to litter pick on the Footpath down to Salters Farm as there is lots of paper/takeway wrappers there.</p> <p>Clerk to contact Robin MacDonald to asked that he trims back the roadside hedges asap along The Dams and School Lane, they are causing vehicles to move into the middle of the road. Clerk to advise that as is the usual policy that unless this is done with 21 days we will contact SCC to ask that they do it and they will in turn invoice him for the work.</p> <p>The Bunns also to be contacted to ask that they cut back their portion the roadside hedge stating the same conditions are for the Castle.</p> <p>Potters Bar FC have asked that the Lengthsman does not cut the football pitch because the cuttings are being left they will undertake the cutting of the pitch, all agreed. Clerk to contact Lengthsman about this and confirm that the PC is happy with the football club to cut the pitch.</p> <p>Clerk to ask Lengthsman to include the grass verge outside Care Home by Bickertons in his regular cutting programme.</p> <p>With the recent works along School Lane by Western Power the verges have been dug up. Once job is completed condition of verges to be looked at and ensure that they are properly reseeded. Contact is Ian at Western Power - 07841 057642 – Clerk to sepak to him.</p> <p>No response was received from advert for general handyman to undertake small jobs in the parish. Clerk to place a further advert on the Facebook page.</p>	
MATTERS ARISING FROM PREVIOUS MEETINGS	HIGHWAYS ISSUES – 110/17 – Grids and Drains Ongoing	

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	<p>111/17 – Footpaths No reports</p> <p>112/17 - Access to bus stop in The Square (99/17, 81/17, 66/17, 51/17) Ongoing.</p> <p>113/17 - Playing fields/bollards village hall (100/17, 82/17, 69/17, 54/17) These now installed.</p> <p>114/17 Village Signs – Caverswall (101/17, 83/17) On going</p> <p>115/17 Millennium Garden – (102/17, 84/17) Cllr Durose stated that a brown bin is needed – it was agreed that the PC would buy one, Cllr Roberts to arrange with SMDC and also to check that they will empty without being charged. They need to replace some of the sleepers which are rotten, PC has 2 – 8' x 4' left, think they will require 6 sleepers a, Cllr Durose to check on size and let Clerk now exactly what is needed.</p> <p>116/17 Stolen Defibrillator (103/17, 87/17) This has now been returned to the Parish Council by the Police and has been checked out by Chad Bloor and is in full working order. See also Public Questions re its installation and also about additional donated defibrillator.</p> <p>117/17 Register of Assets (104/17, 88/17) Still to be finalised, Clerk to add the tree in The Square to the register</p> <p>118/17 Flag pole for the village (1-5/17, 89/17) Still awaiting on information for suppliers.</p> <p>119/17 Wall by railings and around the tree in The Square (106/17, 90/17) Email received from Rob Steele at SCC advising that this needs to be submitted to the contact centre to ask that inspector goes out to look at the works. Email to be sent to contact centre and to send photos and ask that they let us know when inspector is there so we can show them exactly what we think is needed.</p> <p>120/17 Auctioneers Arms update Offer made by Group was refused – but they are applying for an extra grant from SCC but can only be used for refurbishment. Which will “free up” some of the funds to increase the offer price. It is still very hopeful that the sale will be achieved.</p> <p>Unresolved Items: Cllr Durose reported that she had seem youngsters swinging from the height barrier bars she had told them to stop but is concerned that they might get hurt if they fall off and asked if this happened if it would be the responsibility of the Parish Council. Clerk to check</p>	<p>PR</p> <p>ED</p> <p>Clerk</p> <p>Clerk</p>

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	<p>on insurance cover and speak to Insurance company to clarify our position.</p> <p>It was also agreed that 2 new signs were need for the gates. Clerk to word and get quote then advise all Councillors before ordering.</p>	Clerk
CORRESPONDENCE	<p>TSB Bank Statement</p> <p>SMDC Re Consultation on Preferred Local Plan</p> <p>SCC Notification of Diversion of Traffic – Caverswall Road, Blythe Bridge</p> <p>Re Receipt and Payments of Purchase Invoices</p>	
FINANCE & ANNUAL RETURN	<p>121/17 - Accounts</p> <p>Payments:</p> <p>The following accounts were approved for payment: -</p> <p>Mrs L Cantlay – Clerk Salary and Expenses – Aug/Sept £430.00 *</p> <p>Town & Country Services – July/August invoice £1032.00 *</p> <p>Mr N Chandler – Mulch/soil for Millennium Garden £100.00</p> <p>Mrs E Durose – Weed killer for Millennium garden £9.99</p> <p>TOTAL PAYMENTS THIS MONTH - £1571.99</p> <p>* - indicates payments to be made via Internet Banking Faster Payment, approved at meeting.</p> <p>NOTE – Kel Construction paid on 24/8/17 – Post by Village Hall – £810.00 approval by email from Councillors prior to payment Transfer: £1500.00</p> <p>Receipts:</p> <p>Bank Interest (both accounts)– July/August - £1.88</p> <p>Total Receipts - £1.88</p> <p>Bank Accounts (after any payment or receipts made):</p> <p>Current Account - £135.69</p> <p>Instant Access Account - £8,402.16</p> <p>Contingency Account - £12,111.86</p> <p>ANNUAL RETURN</p> <p>This has been received back from the External Auditors – Grant Thornton with no matters reported. Comment was made re Internal Auditor answered “YES” to Objective F in relation to petty cash but should have been “Not Covered” as we do not operate a petty cash system and that we should ensure that the Internal Auditor Report is reviewed before sending Annual Return to the External Auditor and that this process is minuted and any errors noticed need amending and an explanation given.</p> <p>This now to be published on the website.</p>	Clerk
PLANNING MATTERS	<p>122/17</p> <p>Applications:</p> <p>SMD/2017/0429 – U Holding Caverswall Lane – Conversion of outbuilding to residential annex</p> <p>SMD/2017/0252 – Revised plans and description - Caverswall Castle</p>	

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	<p><i>NO APPLICATIONS WERE DISCUSSED AS NO AMENDED PLANS RECEIVED FOR CAVERSWALL CASTLE – MEETING TO BE SORTED TO DISCUSS WHEN THESE ARE RECEIVED.</i></p> <p>Decisions – SMD/2017/0285 – Little Blythe Farm Leek Road – Proposed replacement of existing flat roof with a pitched roof and revised elevational treatment following prior approval – APPROVED SMD/2017/0339 – Tunstall Stych Farm, Dilhorne Road – Proposed erection of an equestrian riding ménage for personal use to exercise and school applicants’ horses – APPROVED SMD/2017/0282 – Broadoaks Properties Ltd – Retrospective application for the removal of an unsafe agricultural building following demolition of the main building in accordance with planning consent SMD/2013/0903 – APPROVED SMD/2017/0102 – Grove Garage Kingsley Road (Broadoak Properties) – Removal of Condition 4 (Agricultural Building) on SMD/2016/0602 – APPROVED SMD/2016/0602 - Grove Garage - Variation of condition 1 - APPROVED</p> <p>Appeals: None Enforcement Matters: None</p>	
NEW BUSINESS	<p>123/17 Culvert behind houses on The Green</p> <p>Clerk had received email from Jennifer Jones, who lives on The Green which advised that occupants of houses backing on to the ditch had received a letter for the Water Authority that stated that the residents were responsible for ensuring that it is cleared of debris. The problems was made worse when the building work was done on the bungalow at the corner when the fence was moved and a pipe was put in the ditch, SCC did work on the actual entrance to the culvert under the road which has made this better but still problems arise when there is heavy rain.</p> <p>Clerk to speak to Rob Steele to ask what can be done legally to try and get the problem sorted (pipe behind bungalow)</p>	Clerk
DATE OF NEXT MEETING	Monday 2 nd October 2017 at 7.30pm	
MEETING CLOSED	9.05pm	

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