

# CAVERSWALL PARISH COUNCIL

The Gables, 504 Weston Road,  
Stoke-on-Trent, ST3 6QD  
Telephone: 01782 698509/07811 879627  
Email: clerk@caverswall.staffslc.gov.uk  
Website: www.caverswall.org.uk/parish-council



Chair of the Council: Cllr Paul Roberts

Parish Clerk: Mrs Lynn Cantlay

## MINUTES OF MEETING HELD ON MONDAY 6<sup>TH</sup> JUNE 2017 AT CAVERSWALL VILLAGE HALL

**Present:** Cllrs P Roberts, A. Marshall, R. Ward, M Dean, E Durose,

**Apologies:** M Clayton

**Members of the Public:** 4 members of the public

Subject	Description	Action
<b>APOLOGIES</b>	Cllr Clayton	
<b>PUBLIC QUESTIONS</b>	<p>Jeff Lake and Laura Rushton re Carsa Wakes Saturday 1<sup>st</sup> July at the village hall asked for permission to use field and car park and for War Wheels to park on field and stay overnight, no numbers known. The Parish Councillors had no objections as long as left as found and PC need to have copy of insurance beforehand, Jeff to supply this. Must keep off football pitch area and absolutely no parking on grass areas – last year car parked by memorial tree. Cllr Roberts will unlock and lock gates when required. Fundraising for Cancer Research and Bloodwise also want to put something back to village, they suggested playground fund PC advised that this had been considered and it is very complicated and expensive this is something the PC review periodically. They would like to put something back even help with planters. Happy to put a donation into Parish Council. This to be sorted at later date.</p> <p>Auctioneers Arms update – registered back in March as charity there's been massive effort by steering group. Original share offer ran from 21<sup>st</sup> April until last Friday 2<sup>nd</sup> June. Work done behind scenes to obtain match funding but they haven't had approval for the grant funder and matched funding. On the last night of offer they received about £15,000 cheques these aren't shown on crowdfunder as will only get banked if target reached. Offer has been extended for another 2 weeks to 19<sup>th</sup> June. It's a charity people will benefit from becoming a shareholder, very hopeful of reaching £100,000 target and then they will approach Whitacre's to discuss purchase etc property is not on market, phoned Mr Whittaker today and he's happy to meet to see if he will be willing to sell. At the start, a £2500 bursary was obtained which has almost been spent, there has been massive interest and support. Got to make a decision before the deadline on what to do if don't reach the target. There are 2 ACBs on the property – one from the</p>	

Minutes are draft until agreed and signed at the next meeting

Signed .....

Date 3<sup>rd</sup> July 2017

Subject	Description	Action
	<p>community group and the other the PC so need to start thinking on how to go forward if target not reached.</p> <p>Current fundraising pledged is approximately £76,000.</p> <p>Cllr Ward who is on the steering group stated that the PC are limited in supporting financially,</p> <p>Cllr Roberts on behalf of the PC thanked all the members of the steering committee for their hard work in trying to save the Auctioneers.</p> <p>Robin MacDonald raised the matter of the £10,000.00 community contribution which is part of the fine he has to pay re the Enforcement proceedings he was advised by Cllr Roberts that this could not be discussed in an open meeting. Robin was also advised that investigations would have to be made by the PC regarding involvement in a financial enterprise and that use any money, when received, would need to be put before the whole village as it would need to be for the benefit of the whole village.</p> <p><b><i>At this point in the meeting Cllr Roberts left the room regarding the following planning matter</i></b></p> <p>Robin MacDonald spoke about a new planning application he had in with SMDC, Clerk advised no plans had been received to date. Robin briefly outlined the application regarding filming, photography, holiday lettings and small conferences at the Castle. This would be an easy and good way to bring money into the Castle. He stated that the Castle is the only listed building in the country that is banned from being used as a location for filming etc. If the PC have any concerns questions please get back to him.</p> <p>Cllr Durose asked if he had starting the wellbeing centre Robin said they hadn't and that there was still lot of things to do before this is started i.e. filling in of the swimming pool before work on the car park can be started which he said had to be done before the wellbeing centre can go ahead.</p>	
<b>MINUTES</b>	It was resolved that the minutes of the 2017 Annual Assembly and the previous month's meeting were to be signed as a true and correct record.	
<b>DECLARATION OF INTEREST</b>	Cllrs Roberts, Durose and Ward re Planning matters	
<b>REPORTS COUNTY/DISTRICT COUNCILLORS</b>	<p><b>73/17 County Councillor</b> – One full council meeting since election he is vice chair of Healthy Staffordshire, he has also confirmed that he is supporting the 50mph reduction on the A520 from Cellarhead to Cheadle.</p> <p><b>74/17 District Councillor</b> – no report</p>	
<b>HANDYMAN/ LENGTHSMAN</b>	Post has just gone on Facebook for Handyman.	
<b>MATTERS ARISING FROM PREVIOUS MEETINGS</b>	<p><b>HIGHWAYS ISSUES –</b></p> <p><b>75/17 – Grids and Drains</b></p> <p>Ongoing</p>	

Minutes are draft until agreed and signed at the next meeting

Signed .....

Date 3<sup>rd</sup> July 2017

Subject	Description	Action
	<p><b>76/17 – Footpaths</b>  Clerk spoken to Dawn Plant at SCC Rights of Way re height of stiles – height of steps should not be this high. She will put in a request for an additional step to make easier.  Cllr Roberts and Clerk had received an email re definitive map of public rights of way and the earlier downgrading of bridleway/BOAT to footpath (Green Lane) at the end of Roughcote Lane to A 520 and an application the Parish Council made in 2001 to get the is upgrade back to bridleway/BOAT. Copy of this email to be sent to all Councillors and further investigation is required with SCC.  Clerk has submitted application to SCC re Community Paths Initiative 2017-18</p> <p><b>77/17 – Bus Shelter by Scout Hut</b>  (62/17, 46/17, 30/17, 18/17, 05/17, 151/16, 138/16, 120/16, 103/16)  It was agreed that a working party undertakes the painting and tidying of the bus shelter area on 17<sup>th</sup> June at 10am to paint and tidy. At the same time a new planter is to be installed by the Caverswall road sign. Cllr Marshall to obtain the necessary materials.  Clerk to put post on Facebook asking for volunteers to help.</p> <p><b>78/17 – Car Park Access Barriers – Height warning signs</b>  (63/17, 48/17,32/17, 20/17, 08/17, 153/16, 141/16, 126/16, 113/16)  Ongoing</p> <p><b>79/17 – St Peters Church – Condition of the church yard</b>  (64/17, 49/17, 33/17, 21/17, 09/17, 154/16)  Ongoing</p> <p><b>80/17 – Trees along The Dams</b>  (65/17, 50/17, 34/17, 22/17, 10/17)  Clerk has spoken to Jane Owen at N&amp;J Trees she will get Nigel to check the two trees and report back with action needed and if necessary with replacement costs.</p> <p><b>81/17 - Access to bus stop in The Square</b>  (66/17, 51/17)  Still with Cllr Ward to speak to David Greatbach.</p> <p><b>82/17 - Playing fields/bollards village hall</b>  (69/17, 54/17)  Cllr Marshall awaiting on cost but will probably be around £700-800 for 3 galvanised posts. He has spoken to member of Village Hall committee and no one knows anything about this.  Clerk checked records and the minutes of the meeting between the PC and the Village Hall on 2<sup>nd</sup> March 2015 clearly state that it was agreed these would be installed, Clerk to supply a copy of these minutes to Cllr Ward who will attend the Village Hall meeting tomorrow night, Tuesday 6<sup>th</sup> June.</p>	<p>Clerk</p> <p>AM</p> <p>Clerk</p> <p>RW</p> <p>Clerk RW</p>

Minutes are draft until agreed and signed at the next meeting

Signed .....

Date 3<sup>rd</sup> July 2017

Subject	Description	Action
	<p><b>83/17 Village Signs – Caverswall</b>            Cllr Marshall has spoken to various companies but before quotes can be given they need further details of what we want – i.e. design etc. Suggestion of the wooden gate entry is to be further considered Cllr Roberts to speak to John Rushton about this. Clerk also to speak to SMDC, as they are responsible for Village signage to see if they will replace the existing ones and if so can we decide on what is put on them.</p> <p><b>84/17 Millennium Garden –</b>            Cllr Durose advised that a large pile of rubbish (about 3 trailer load) needs moving which is currently by the fence on the playing fields. Cllr Ward to find out who is now the CC Portfolio Holder for Parks. Cllr Marshall suggested speaking to Moorland Waste to see what cost would be involved in disposing of this at their site. Clerk to speak to Ann Wagstaff.</p> <p><b>Unresolved Items:</b> None</p>	<p>Clerk</p> <p>RW</p> <p>Clerk</p>
<b>CORRESPONDENCE</b>	TSB Bank Statement	
<b>FINANCE</b>	<p><b>85/17 - Accounts</b>  <b>Payments:</b>            The following accounts were approved for payment: -            Mrs L Cantlay – Clerk Salary and Expenses - June           £257.31 *            Town &amp; Country Services – May invoice                       £576.00 *            Caroline Hulse – Internal Audit Fee 2016/17                 £120.00 *            Ross Nicholls – Handyman – March/April                     £ 97.28            TOTAL PAYMENTS THIS MONTH - £1050.59            * - indicates payments to be made via Internet Banking Faster Payment, approved at meeting.</p> <p><b>Transfer: Receipts:</b>            Bank Interest – June interest not due until 9<sup>th</sup> June            SCC – Grass cutting payment 2016/17 - £871.87            SCC- Lengthsman payment 2016/17 - £699.00            SMDC – Lengthsman payment 2016/17 - £400.00            Total Receipts - £1970.87</p> <p><b>Bank Accounts (after any payment or receipts made):</b>            Current Account - £1108.96            Instant Access Account - £10,700.83            Contingency Account - £12,110.34</p>	
<b>PLANNING MATTERS</b>	<p><b>86/17</b>  <b>Applications:</b>            SMD/2017/0245 – Caverswall Castle – Proposed new timber gates to pedestrian walkway to replace existing metal gates – No Objection as long as in keeping with the Castle</p>	Clerk

Minutes are draft until agreed and signed at the next meeting

Signed .....

Date 3<sup>rd</sup> July 2017

Subject	Description	Action
	<p><i>Cllr Roberts, Ward and Durose all declared personal interest in the following application</i></p> <p>SMD/2017/0206 – Land South of Dilhorne Lane, Dilhorne – Proposed extension of existing barn to provide additional storage facilities for farm machinery and equipment – No objection</p> <p>SMD/2017/0282 – Broadoaks Properties Ltd – Retrospective application for the removal of an unsafe agricultural building following demolition of the main building in accordance with planning consent SMD/2013/0903 – No objection however state PC disappointed it is retrospective.</p> <p><b>Decisions:</b> None  <b>Appeals:</b> None  <b>Enforcement Matters:</b> None</p>	<p>Clerk</p> <p>Clerk</p>
<b>NEW BUSINESS</b>	<p><b>87/17 Stolen Defibrillator</b>  This was found but is still with the Police whilst investigations are ongoing.</p> <p><b>88/17 Register of Assets</b>  Clerk is in the process of producing it and will send all Councillors a draft copy prior to the next meeting.</p> <p><b>89/17 Flag pole for the village</b>  Considering recent tragic events in the UK the Clerk asked the Parish Councillors to consider purchasing a flag pole for the village. All Councillors thought that this was a going idea and Clerk is to investigate costs for the next meeting. This would be located at the front of the playing field.</p> <p><b>90/17 Wall by railings and around tree in The Square</b>  Cllr Durose reported that both these need repairing. The County Council repaired the wall by the railings previously and should be approached to do this again as it is considered their responsibility. Clerk to contact SCC.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<b>DATE OF NEXT MEETING</b>	Monday 3rd July 2017 at 7.30pm	
<b>CONFIDENTIAL MATTER</b>	All members of the Public were asked to leave the meeting as a confidential matter was to be discussed - these were minuted on a separate document for Councillors Eyes only.	
<b>MEETING CLOSED</b>	9.10pm	

Minutes are draft until agreed and signed at the next meeting

Signed .....

Date 3<sup>rd</sup> July 2017