

# CAVERSWALL PARISH COUNCIL

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Chair of the Council: Cllr Paul Roberts

Parish Clerk: Mrs Lynn Cantlay

## MINUTES OF MEETING HELD ON MONDAY 11<sup>th</sup> MAY 2017 AT CAVERSWALL VILLAGE HALL

**Present:** Cllrs P Roberts, A. Marshall, R. Ward, M Dean, E Durose, M Clayton

**Apologies:** None

**Members of the Public:** 5 members of the public

Subject	Description	Action
<b>APOLOGIES</b>	None	
<b>PUBLIC QUESTIONS</b>	<p>Mr Pratheesh from Post Office told the PC that they will be getting the Lottery terminal in soon the phone line is already in so might be hopeful for the future of the shop/post office. Clerk to put this on Facebook and website.</p> <p>He also advised that if the situation changes the Post Office have advised that he can withdraw the termination notice and remain open.</p> <p>Potters Bar FC – see below in Matters Arising</p> <p>Mr McDonald asked if the £10,000 he's got to pay could it be used towards the Auctioneers Arms as he said if agreeable it might just give a boost to the fund Cllr Roberts advised that this was something that would have to be discussed in detail as it would not be Parish Council money but for the whole community and might not be acceptable to everyone.</p>	Clerk
<b>MINUTES</b>	It was resolved that the minutes of the previous month's meeting were to be signed as a true and correct record.	
<b>DECLARATION OF INTEREST</b>	Cllr Roberts re Planning matters Cllr Clayton re planning application – SMD/2017/0229	
<b>REPORTS COUNTY/DISTRICT COUNCILLORS</b>	<p><b>58/17 County Councillor</b> – C Cllr Ward only officially took over on Tuesday 9<sup>th</sup> May therefore has nothing to report. All Councillors welcomed him in his new role.</p> <p><b>59/17 District Councillor</b> – nothing to report as its purdah till after General Election</p> <p>There is a new chairman of the Council (SMDC) Ben Emery and a new Vice Chair John Jones.</p>	
<b>HANDYMAN/ LENGTHSMAN</b>	<p>No report.</p> <p>Post to go on Facebook for General Handyman who would take on small jobs in the parish.</p>	Clerk

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Signed .....

Date 5<sup>th</sup> June 2017

Subject	Description	Action
<b>MATTERS ARISING FROM PREVIOUS MEETINGS</b>	<p><b>HIGHWAYS ISSUES –</b></p> <p><b>60/17 – Grids and Drains</b> Pothole on Roughcote Lane - it's the same one that was repaired. Grids still not done in The Hollow and School Lane.</p> <p><b>61/17 – Footpaths</b> Cllr Marshall reported that he had noticed some stiles being replaced around the area and these were very high which will be difficult to climb by everyone. Clerk to contact SCC Rights of Way on this to find out if this is now standard.</p> <p><b>62/17 – Bus Shelter by Scout Hut</b> (46/17, 30/17, 18/17, 05/17, 151/16, 138/16, 120/16, 103/16) Still not heard anything – Cllr Roberts will chase up again. Cllr Marshall had seen on in Hilderstone that have been refurbished Clerk to contact Hilderstone Clerk to see who had done this.</p> <p><b>63/17 – Car Park Access Barriers – Height warning signs</b> (48/17,32/17, 20/17, 08/17, 153/16, 141/16 , 126/16, 113/16) Grafix Signs price for aluminium signs £20.00- 25.00 each. Wording to be - “Maximum height 7ft (2m)” Clerk to arrange for 2 signs to be made</p> <p><b>64/17 – St Peters Church – Condition of the church yard</b> (49/17, 33/17, 21/17, 09/17, 154/16) Cllr Durose advised that she was still waiting for Alex Mizan to contact her re quote. Clerk to get Steve Billings to have another look at the site with Cllr Durose. Post to be put on Facebook to see if anyone would like to take on this job.</p> <p><b>65/17 – Trees along The Dams</b> (50/17, 34/17, 22/17, 10/17) Clerk to chase N&amp;J Trees on this.</p> <p><b>66/17 - Access to bus stop in The Square</b> (51/17) Clerk emailed David Greatbach on 8<sup>th</sup> May for an update on this, no response to date. C Cllr Ward having a meeting with David next week and will chase this up.</p> <p><b>67/17 - Potters Bar FC – Use of pitch for season 2017/18</b> (52/17) Ben Machin and Matt from Potters Bar FC asked they could use the pitch again next season – all Councillors agreed to this and said that the PC were very happy with their conduct and care of the pitch. An agreement for use of the pitch for 2017/18 was signed by Ben Machin and the Clerk. Matt told the PC that the changing rooms needed work doing on them asked if this was acceptable he was told they are nothing to do with the PC and that they need to speak to Andy at the Red House. There is no water connected and they need a boiler. They were advised to speak to want to do something about it nothing to do with PC told to speak to Andy at the Red House and to Kevin Ball, who was involved when the changing rooms were first put up.</p>	<p>RW/ Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>RW</p>

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	<p>Ben asked if the posts could they stay up as they get broken when moved a lot, Cllr Roberts advised that this can't be done as the playing field is not officially allocated as a football pitch and if left up then it would be used aby anyone and would be detrimental to both the PC and the Potters Bar FC.</p> <p>Ben also asked if they could do pre-season training this was approved but he was asked just to let us know when this was starting.</p> <p>In line with the season 2016-17 agreement a donation of £250.00 was made by the football club for the use of the pitch, this goes towards the grass cutting costs.</p> <p><b>68/17 - Caverswall Castle</b> (53/17)</p> <p>Clerk had contacted Mr MacDonald re the Historical Society visit and he was grateful of the reminder to contact SMDC regarding this.</p> <p><b>69/17 - Playing fields/bollards village hall</b> (54/17)</p> <p>Quote to be obtained for 3 posts – in line with the first tree, some to be removable to go at the side of the Village Hall to prevent any vehicle from access to the playing field from this direction</p> <p><b>70/17 - Village Hall Trustee</b> (55/17)</p> <p>Information sheet on role of Custodial Trustees had been sent to all Councillors by Clerk. Still awaiting official letter from Village Hall Committee asking PC to become Custodial Trustees, therefore no actin to be taken at present.</p> <p><b>Unresolved Items:</b> None</p>	AM
<b>CORRESPONDENCE</b>	<p>TSB Bank Statement</p> <p>SCC Community Paths Initiative</p>	
<b>FINANCE</b>	<p><b>71/17 - Accounts</b></p> <p><b>Payments:</b></p> <p>The following accounts were approved for payment: -</p> <p>Mrs L Cantlay – Clerk Salary and Expenses - May           £215.00 *</p> <p>Town &amp; Country Services – April invoice                   £348.00 *</p> <p><b>TOTAL PAYMENTS THIS MONTH - £563.00</b></p> <p>* - indicates payments to be made via Internet Banking Faster Payment, approved at meeting.</p> <p>Transfer: £550.00</p> <p><b>Receipts:</b></p> <p>Bank Interest – both accounts – £0.82 -</p> <p>St Peters School – 2016-17 Land Rent - £300.00</p> <p>SMDC – 1<sup>st</sup> Precept payment 2017/18 - £4750.00</p> <p>Potters Bar FC – Donation re use of football pitch season 2016/17 - £250 (cash)</p> <p><b>Total Receipts - £5300.82</b></p>	

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	<p><b>Bank Accounts</b> (after any payment or receipts made):            Current Account - £226.52            Instant Access Account - £10,700.83            Contingency Account - £12,110.34</p> <p><b>Annual Return year ending 31<sup>st</sup> March 2017</b>            The Clerk presented the Annual Return's Section 2 - Accounting Statements 2016/17 to the Council which had been certified by her prior to the meeting, these were approved by the Parish Councillors and duly signed by the Chair.            The Annual Return is now to be sent to Grant Thornton for them to undertake the External Audit.</p>	Clerk
<p><b>PLANNING MATTERS</b></p>	<p><b>72/17 Applications:</b>            SMD/2017/0191 – Little Blythe Farm, Leek Road, Weston Coyney – Proposed change of use of domestic outbuilding to 3-bedroom residential dwelling – OBJECT – Application is virtually the same as refused application SMD/2012/1051 therefore same reasons apply            SMD/2017/0229 – Bank View, High Street – Rear pitched roof Conservatory extension – No objection subject to neighbours' approval            SMD/2017/0142 – Grove Garage, Kingsley Road – Proposed erection of a dwelling – No Objection            SMD/2017/0143 – Grove Garage, Kingsley Road – Proposed erection of a dwelling – No Objection</p> <p><b>Decisions:</b> None  <b>Appeals:</b> None  <b>Enforcement Matters:</b> None</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p><b>NEW BUSINESS</b></p>	<p><b>Register of Assets</b>            Clerk advised Councillors that there was no official Register of Assets for the Parish Council it was unanimously agreed that one should be created. Clerk to produce draft copy for approval at next meeting.</p> <p><b>Auctioneers Arms Update</b>            Cllr Ward reported that the current fund as at £30,000.00, they are still hopeful that they will be able to raise the funds. If they get to £100,000 this will be matched funded.</p> <p><b>Recognition for William "Bill" Days years as County Councillor</b>            Ideas needed for gift to recognise his hard work etc - this could possibly be a joint gift with Dilhorne PC. Bring ideas to next meeting.</p>	Clerk

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	<p><b>General Issues</b> Cllr Ward reported that he had been asked by John Cresswell on Leek Road about the hedge by his property as it is I need of cutting and restricting his visibility also grass in front of his house needs cutting. It's County Council Highways responsibility visibility is bad getting out. Cllr Ward to speak to Mark Deaville.</p> <p><b>Christmas Lighting</b> Cllr Ward asked if it would be possible to put lights on the tree in The Square for Christmas like the one at Weston Coyney, this to be investigated and discussed at next meeting.</p>	RW
<b>DATE OF NEXT MEETING</b>	Monday 5 <sup>th</sup> June 2017 at 7.30pm	
<b>MEETING CLOSED</b>	21.05pm	

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