

CAVERSWALL PARISH COUNCIL

The Gables, 504 Weston Road,
Stoke-on-Trent, ST3 6QD
Telephone: 01782 698509/07811 879627
Email: clerk@caverswall.staffslc.gov.uk
Website: www.caverswall.org.uk/parish-council



Chair of the Council: Cllr Paul Roberts

Parish Clerk: Mrs Lynn Cantlay

MINUTES OF MEETING HELD ON MONDAY 4th JUNE 2018 AT CAVERSWALL VILLAGE HALL

Present: Cllrs P Roberts, A. Marshall, R Ward, M Gibson, M Clayton

Apologies: Cllrs Dean and Durose

Members of the Public: Laura Rushton

Subject	Description	Action
APOLOGIES	Cllrs Dean and Durose	
PUBLIC QUESTIONS	<p>Laura Rushton attended re Casafest Sat 30th June nothing changed from last year's format, PC are happy with this to go ahead, Cllr Roberts asked that the PC was supplied with a copy of their insurance.</p> <p>Laura mentioned the Village signs that her husband had been contact about but said that he had not received a design so could not quote for this, Cllr Roberts advised he had asked for this to be done but that the person asked had not produced anything.</p> <p>It was agreed that we should ask both schools to get the children draw something to represent the village that could be put on the signs. Three signs will be needed, a different design for each one. There will be a prize for the best three designs. The signs will be done as silhouettes. Deadline for the designs is Tuesday 10th July. Cllr Ward to speak to St Peters and Clerk to speak to St Filumenas.</p>	RW/ Clerk
MINUTES	It was resolved that the minutes of the Annual Assembly previous month's meeting were to be signed as a true and correct record.	
DECLARATION OF INTEREST	Cllrs Roberts and Ward re planning application SMD/2018/0114	
REPORTS COUNTY/DISTRICT COUNCILLORS	County Councillor – see report attached District Councillor -	
HANDYMAN/ LENGTHSMAN	Handyman – need to re-advertise for Handyman job	
MATTERS ARISING FROM PREVIOUS MEETINGS	<p>HIGHWAYS ISSUES:</p> <p>70/18 – Potholes</p> <p>a) Roughcote Lane - Clerk to report the potholes here, photos have been taken and will be sent with report.</p> <p>b) Condition of Junction at Weston Coyney (A520) - Letter to be</p>	Clerk Clerk

Minutes are draft until agreed and signed at the next meeting

Signed

Date 2nd July 2018

Subject	Description	Action
	<p>sent to SoT City Council regarding the terrible condition of the junction on A520 Weston Coyney/Parkhall Road/Caverswall Road asking that urgent repairs/resurfacing is done.</p> <p>70/18– Grids and Drains – Quotes to be obtained for cleaning out grids etc in village and on car park.</p> <p>71/18– Footpaths – no report</p> <p>72/18 - Village Signs – Caverswall (58/18, 46/18, 31/18, 17/18, 3/18, 160/17, 141/17, 126/17, 114/17, 101/17, 83/17) See Public questions above – Schools to be asked if children could draw a design for the 3 signs.</p> <p>73/18 Defibrillator – Locations/Installation (59/18, 47/18, 32/18, 18/18, 5/18, 5/18, 162/17, 143/17, 128/17, 116/17, 103/17, 87/17) Chad Bloor has tried to speak to someone at Hardiwick Kennels but no one to speak to when he’s visited. He will keep trying.</p> <p>74/18- Flag pole for the village (60/18,48/18, 34/18, 19/18, 6/18, 162/17, 145/17, 130/17, 118/17, 105/17, 89/17) Flag pole quoted at £305.00 plus delivery cost of £40.00. Additionally, they have quoted for installation at £426.00 subject to site survey on arrival, which was consider too high. Cllr Marshall to get quote from Kel Construction, Cllr Roberts to send spec for installation to Cllr Marshall.</p> <p>75/18 - 7.5-ton restriction or Not suitable from HGV signs – Catchums Corner area (62/18, 51, 37/18, 24/18, 14/18) Still ongoing with C Cllr Ward.</p> <p>76/18 WW1 Centenary (63/18, 53/18, 38/18, 27/18) Clerk has sent order to Royal British Legion regarding the “Silent Soldier” and is awaiting confirmation and instructions re payment of donation. Clerk has sent part completed application form to Kath Roberts for her to complete as necessary. SMDC have been contacted to confirm that although no Beason is being used that we can still apply for the grant.</p> <p>77/18 Bus Service in Caverswall (65/18) Clerk awaiting response from SoT City Council as to their position.</p> <p>78/18 Damaged Height Restriction sign (66/18, 55/18) Clerk to write to the person who damaged the barrier, asking if they want to contact the manufacturer, Mansfield Steel, direct, or do you want the PC to do this and they invoice them for the repairs etc. Cllr Marshall to speak to Kel Construction to get full details on specification and manufacturer and send to Clerk.</p> <p>79/18 Grass verges in School Lane</p>	<p>Clerk</p> <p>RW/ Clerk</p> <p>PR/AM</p> <p>RW</p> <p>Clerk</p> <p>AM</p>

Minutes are draft until agreed and signed at the next meeting

Signed

Date 2nd July 2018

Subject	Description	Action
	(69/18) Awaiting quote from Town & Country and Cllr Ward to investigate match funding from his SCC Community fund. Unresolved Items: none	Clerk/ RW
CORRESPONDENCE	TSB Bank Statement	
FINANCE AND ANNUAL RETURN	81/18- Accounts Payments: The following accounts were approved for payment: - Mrs L Cantlay – Clerk Salary and Expenses – June £241.00 * Town & Country Services – May invoice £468.00 * Royal British Legion – Donation re Silent Soldier £250.00 * TOTAL PAYMENTS THIS MONTH - £959.00 * - indicates payments to be made via Internet Banking Faster Payment approved at meeting. Transfer: £1000.00 Receipts: Bank Interest (both accounts) – none received so far this month Total Receipt - none Bank Accounts (after any payment or receipts made): Current Account - £1,245.20 before payments made Instant Access Account - £14,789.96 Contingency Account - £12,116.37	
PLANNING MATTERS	82/18 Applications: SMD/2018/0292 – Hollow Cottage, The Hollow – Proposed garage conversion with single storey side – no objection subject to neighbour approval and conservation approval SMD/2018/0114 – Farley, Roughcote Lane – Proposed detached garage – no objection subject to neighbour approval Decisions – none Appeals: None Enforcement Matters: None	Clerk Clerk
NEW BUSINESS	83/18 Use of Football Pitch Clerk had received email from Potters Bar FC they do not think they will be using the pitch next season as they have been offered another venue, Clerk to advise that this need confirmation by end of June. Clerk had also received a phone call from man who runs a local boys team looking for a venue, PC in principal not against this. Clerk to contact them and ask that they attend the July meeting to discuss further. 84/18 Beavers – Litter Pick Cllr Marshall asked if Clerk could arrange for SMDC to provide a minimum of litter pick sticks and refuse bags for this which will take place on 6 th July. Clerk to contact Mark Forrester at SMDC to organise this.	Clerk Clerk Clerk

Minutes are draft until agreed and signed at the next meeting

Signed

Date 2nd July 2018

Subject	Description	Action
DATE OF NEXT MEETING	Monday 2 nd July 2018 7.30pm	
MEETING CLOSED	8.38 pm	

Minutes are draft until agreed and signed at the next meeting

Signed

Date 2nd July 2018