

CAVERSWALL PARISH COUNCIL

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Chair of the Council: Cllr Paul Roberts

Parish Clerk: Mrs Lynn Cantlay

MINUTES OF MEETING HELD ON MONDAY 4th JUNE 2018 AT CAVERSWALL VILLAGE HALL

Present: Cllrs P Roberts, A. Marshall, E Durose, M Dean, R.Ward, M Gibson

Apologies:

Members of the Public:

Subject	Description	Action
APOLOGIES	Cllr Clayton	
PUBLIC QUESTIONS	<p>Claire Tomlinson came to introduce herself and say how she would like to work with the Parish Council.</p> <p>There are issues with Red House allowing the parents to use car park, parents are using the car park and also allowing their children to use the play equipment. She appreciates that Sam and Josh the landlords have a valid point and had spoken to them and been on the car park speaking to parents about this.</p> <p>Councillor Ward has also spoken to Sam and Josh on a couple of occasions and told them about the history of the use of the car park and how important it is to the village and school.</p> <p>The crossing patrol at the Red House is being lost so soon there will only have the one by school. PCSOs are actively working with the school to try and alleviate the problem. Cllr Ward will speak to Sam and Josh again to emphasise how important the use of the car park is.</p> <p>Claire asked how we can ensure safety for the children are safe on arrival and leaving school and may be the Auctioneers Arms car park could be used and then have a walking bus to school, this to be looked into at a future date but would obviously need the approval of the Auctioneers Arms and the scheme being put into place by SCC.</p> <p>Cllr Roberts asked what the situation was regarding Governors at the school he was LEA Governor until about 2012 when the post was withdrawn. Mrs Tomlinson said that now the school is an Academy she is not sure about this and will investigate and get back to the PC. Cllr Roberts would be interested in becoming a Governor again if possible.</p>	

Minutes are draft until agreed and signed at the next meeting

Signed

Date 14th May 2018

Subject	Description	Action
MINUTES	It was resolved that the minutes of the previous month's meeting were to be signed as a true and correct record.	
DECLARATION OF INTEREST	Cllrs Roberts and Durose re planning matters	
REPORTS COUNTY/DISTRICT COUNCILLORS	County Councillor – see report attached District Councillor - Local Plan has gone to Inspectors and are waiting for their report.	
HANDYMAN/ LENGTHSMAN	Nothing to report. Email received re over grown hedge on School Lane Clerk to contact the relevant householders.	Clerk
MATTERS ARISING FROM PREVIOUS MEETINGS	<p>HIGHWAYS ISSUES:</p> <p>56/18– Grids and Drains – Clerk to check report re the large pothole on Roughcote Lane.</p> <p>57/18– Footpaths – no report</p> <p>58/18 - Village Signs – Caverswall (46/18, 31/18, 17/18, 3/18, 160/17, 141/17, 126/17, 114/17, 101/17, 83/17) Still waiting - Cllrs Roberts and Gibson to chase.</p> <p>59/18 Defibrillator – Locations/Installation (47/18, 32/18, 18/18, 5/18, 5/18, 162/17, 143/17, 128/17, 116/17, 103/17, 87/17) The one at the Auctioneers Arms is now back on the wall, once West Midlands Ambulance Service have been advised it will be operational. Awaiting confirmation that the other defibrillator can go at Hardiwick Kennels. Clerk to contact Chad Bloor re defibrillator training for the staff at St Filumenas.</p> <p>60/18- Flag pole for the village (48/18, 34/18, 19/18, 6/18, 162/17, 145/17, 130/17, 118/17, 105/17, 89/17) Awaiting on supplier to confirm price before installation is done.</p> <p>61/18 – Auctioneers Arms - update Investors evening on Friday 18th May and opens officially at 2pm on Saturday 19th May by the Leek Town Crier.</p> <p>62/18 - 7.5-ton restriction or Not suitable from HGV signs – Catchums Corner area (51, 37/18, 24/18, 14/18) Still ongoing with C Cllr Ward.</p> <p>63/18 WW1 Centenary (53/18, 38/18, 27/18) Clerk has sent order to Royal British Legion regarding the “Silent Soldier” and is awaiting confirmation and instructions re payment of donation. Clerk has got the grant application from SMDC and will email Kath Roberts of Historical Society for information on what the event will entail.</p>	<p>Clerk</p> <p>PR/MG</p> <p>Clerk</p> <p>RW</p> <p>Clerk</p>

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	<p>64/18 GDPR (54/18, 42/18) The Government have amended this so that Parish Councils do not need a Data Protection Officer. Clerk will be sending all Councillors an email about their personal data held by the Parish Council.</p> <p>65/18 Bus Service in Caverswall Response to Clerks email to Scragg's advises that the understand that Stoke on Trent City Council are giving the service to another company, but no written confirmation has been received by them. Clerk to contact SoT CC for update on this.</p> <p>66/18 Damaged Height Restriction sign (55/18) On going</p> <p>Unresolved Items: none</p>	<p>Clerk</p> <p>Clerk</p>									
CORRESPONDENCE	TSB Bank Statement										
FINANCE AND ANNUAL RETURN	<p>67/18- Accounts Payments: The following accounts were approved for payment: -</p> <table border="0"> <tr> <td>Mrs L Cantlay – Clerk Salary and Expenses – May</td> <td style="text-align: right;">£249.77</td> <td style="text-align: right;">*</td> </tr> <tr> <td>Town & Country Services – April invoice</td> <td style="text-align: right;">£228.00</td> <td style="text-align: right;">*</td> </tr> <tr> <td>AED Donate – replacement pads for Defibrillator</td> <td style="text-align: right;">£ 35.00</td> <td style="text-align: right;">**</td> </tr> </table> <p>TOTAL PAYMENTS THIS MONTH - £512.77</p> <p>* - indicates payments to be made via Internet Banking Faster Payment approved at meeting. ** - payment made at Bank during TSB technical problems on 30th April 2018</p> <p>Transfer: £500.00</p> <p>Receipts: Bank Interest (both accounts –) - £0.93 SMDC – Precept – first payment - £4500.00 HMRC VAT repayment - £2163.79 Total Receipts - £6664.72</p> <p>Bank Accounts (after any payment or receipts made): Current Account - £244.55 Instant Access Account - £16,089.96 Contingency Account - £12.115.87</p> <p>ANNUAL RETURN: Internal Audit completed. Annual Return completed and signed during the meeting. Clerk now to send to External Auditors and necessary copies to be put on the website.</p>	Mrs L Cantlay – Clerk Salary and Expenses – May	£249.77	*	Town & Country Services – April invoice	£228.00	*	AED Donate – replacement pads for Defibrillator	£ 35.00	**	Clerk
Mrs L Cantlay – Clerk Salary and Expenses – May	£249.77	*									
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PLANNING MATTERS	<p>68/18 Applications: SMD/2018/0084 – Roughcote Hall Farm – Demolishment of existing storage unit – proposed single storey 5 bed car home for adults (18-65) with learning disabilities – No objection subject to neighbours approval</p>	Clerk									

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Subject	Description	Action
	SMD/2018/0204 – 3 Church Croft – Proposed partial conversion of exiting double garage for use as a study with the retention of a single garage adjacent – No objections but condition not to be used as auxiliary accommodation and subject to neighbours approval. SMD/2018/0254 – 77 School Lane – Alterations and extensions – No objection subject to neighbours approval Decisions – none Appeals: None Enforcement Matters: None	Clerk Clerk
NEW BUSINESS	58/19 Grass Verges in School Lane Clerk to contact Town & Country to get quote to reseed and make good verges.	Clerk
DATE OF NEXT MEETING	Monday 4 th June 2018 7.30pm	
MEETING CLOSED	9.05 pm	

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