

# CAVERSWALL PARISH COUNCIL

The Gables, 504 Weston Road,  
Stoke-on-Trent, ST3 6QD  
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Email: clerk@caverswall.staffslc.gov.uk



Chair of the Council: Cllr Paul Roberts

Parish Clerk: Mrs Lynn Cantlay

**Councillors:** You are hereby summoned to attend the meeting of the Parish Council to be held remotely via Zoom on Monday 5<sup>th</sup> October 2020 at 7.00pm

**Members of the Public:** Anyone wishing to attend the meeting or address the Council must contact the Clerk via email (see above) for remote access log in details at least 24 hours prior to the meeting.

## AGENDA

	ITEM NO
1	Chairman's Welcome: a) Chairman's remote meeting announcement (for the benefit of public participants). b) Introduction of Parish Councillors
2	Acceptance of Apologies
3	Public Question Time
4	Minutes of the previous month's meeting to be approved and signed by the Chair of the meeting
5	Declaration of Interest – members are requested to make known any interests at any point in the meeting, should items arise. Members to sign Interest book. Register of Gifts and Hospitality
6	Reports: County Councillor District Councillor
7	Lengthsman/Handyperson Reports
8	Matters Arising from previous minutes: - Highways Issues - Grids and drains etc Footpaths Bus shelter - roof Seat by stocks on the tree in The Square

	<p>Register of playing field land  Christmas lights - Tree in The Square  Playing Field - tree condition  High Street - Increase in traffic  Tree in The Square</p>
9	Correspondence
10	<p>Finance -  To authorise any payments to be made  Bank Account Balances etc</p>
11	<p>Planning Matters  <u>Applications</u> – none received to date  <u>Decisions</u> – none received to date  <i>Any further application/decisions received after the publication of this agenda will be advised at the meeting</i>  <u>Appeals</u> – any updates.  <u>Enforcement Matters</u> – any updates.</p>
12	<p>New Business  Notice board / Visitors Information Board</p>
13	Date of Next Meeting – Monday 2 <sup>nd</sup> November 2020

Signed: *Lynn Cantlay*

Dated: 29<sup>th</sup> September 2020