

# CAVERSWALL PARISH COUNCIL

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Chair of the Council: Cllr Paul Roberts

Parish Clerk: Mrs Lynn Cantlay

## MINUTES OF VIRTUAL ZOOM MEETING HELD ON MONDAY 1<sup>ST</sup> JUNE 2020

**Present:** Cllrs P Roberts, E Durose, A Marshall, M Dean. R Ward, M Clayton, M Gibson

**Apologies:** None

**Members of the Public:** Pratheesh Shanmuganathan

Subject	Description	Action
<b>CHAIRMAN'S WELCOME</b>	a) The Chairman read a remote meeting announcement (for the benefit of public participants).  b) 'Virtual Meeting Procedure' - adoption of new policy.  All Councillors agreed to adopt this policy.	
<b>APOLOGIES</b>	None	
<b>PUBLIC QUESTIONS</b>	Pratheesh - sincere thanks to everyone in the village for using the shop during the current Covid-19 situation and is happy he is to be in Caverswall. Cllr Roberts told him all he has done was much appreciated, and this was agreed by everyone.	
<b>MINUTES</b>	It was resolved that the minutes of the last meeting held in March and the Chairman will sign a copy as a true and correct record and retain this for Council records until it can be safely passed to the Clerk	
<b>DECLARATION OF INTEREST</b>	Cllr Roberts re planning issues	
<b>REPORTS COUNTY/DISTRICT COUNCILLORS</b>	<b>County Councillor</b> – he has prepared a report which he will send to the Clerk for distribution to all Councillors <b>District Councillor</b> – having a test run for a virtual planning meeting on 19 <sup>th</sup> June with the proper meeting scheduled for 26 <sup>th</sup> June.	
<b>HANDYMAN/ LENGTHSMAN</b>	Andy Wright has advised Clerk that he is no longer able to carry on as Handyman, he said he had enjoyed doing the job. Councillors agreed for Clerk to put advert on Facebook advertising position.	Clerk
<b>MATTERS ARISING FROM PREVIOUS MEETINGS</b>	<b>HIGHWAYS ISSUES:</b> <b>General –</b> <b>42/20 – Grids and Drains</b> – some grids blocked in School Lane Cllr Roberts will go along and spike them to try and clear away. <b>43/20– Footpaths</b> – there are problems with several footpaths and bridle paths in the parish, Cllr Dean has provided a report and photographs on Bridleway 36 and Footpath 26 which has been forwarded to SCC Rights of Way.	PR

Minutes are draft until agreed and signed at the next meeting

Signed .....

Date 6<sup>th</sup> July 2020

Subject	Description	Action
	<p><b>44/20 - Village Signs – Caverswall</b> (32/20, 19/20, 03/20, 92/19, 78/19, 76/19,56/19, 44/19, 31/19, 18/19, 146/18, 131/18. 119/18, 104/18, 88/18, 73/18.58/18, 46/18, 31/18, 17/18, 3/18, 160/17. 141/17, 126/17, 114/17, 101/17, 83/17)</p> <p>All agreed that the new signs look great, but comments made that “Caverswall” is not easy to read, think this is due to them being grey/white on black background (previous sign was black lettering on white background). Clerk to speak to sign maker to see if anything can be done to rectify this. Cllr Marshall suggested a further sign “Caverswall Welcomes careful drivers” is produced and placed under the new signs, all agreed. Clerk to liaise with Cllr Marshall re size and then order signs.</p> <p><b>45/20 Bus shelter – roof</b> (33/20, 20/20, 04/20, 93/19, 68/19, 59/19, 50/19)</p> <p>Still on going – not able to get necessary materials at present.</p> <p><b>46/20 Seat by stocks on tree in The Square</b> (34/20, 21/20, 05/20, 94/19, 80/29, 69/19, 51/19)</p> <p>Cllr Durose has spoken to Neil and he is happy to do the work wish she told him to do and send in the bill, all Councillors agreed to this being done.</p> <p><b>47/20 Playing field – preventing vehicles getting on grass area</b> (35/20, 22/20. 06/20, 96/19)</p> <p>This wasn’t done at Easter, Clerk has contacted the contractor and they have said that due to Covid-19 couldn’t do at Easter and that they suggest doing in the school Summer holidays, all agreed to this.</p> <p><b>48/20 Register of playing field land</b> (36/20, 23/20, 07/20, 97/19, 82/19, 71/19)</p> <p>Progress has been made and now need statements form anyone who might know any information on the location of the original title deeds. Names of people who may know something were given to the Clerk for her to contact them.</p> <p><b>49/20 Christmas light -Tree in The Square</b> (39/20, 27/20, 12/20, 104/19)</p> <p>On going – unable to contact anyone at S-o-T Council to discuss at present.</p> <p><b>Unresolved Items: none</b></p>	<p>Clerk</p> <p>AM/ Clerk</p> <p>Clerk</p> <p>Clerk</p>
<b>CORRESPONDENCE</b>	None	
<b>FINANCE</b>	<p><b>50/20- Accounts</b></p> <p><b>Payments:</b></p> <p>May payments – There were 3 payments in May and as no meeting was held these were approved by all Councillors by email prior to payments being made. Total payments - £1293.25</p>	

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Date 6<sup>th</sup> July 2020

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	<p>The following accounts were approved for payment: -</p> <p>Mrs L Cantlay – Clerk Salary and Expenses – June           £486.80 *</p> <p>Town &amp; Country – Lengthsman work – June invoice       £120.00 *</p> <p>TOTAL PAYMENTS THIS MONTH - £716.60</p> <p>* - indicates payments to be made via Internet Banking Faster Payment - approved at meeting.</p> <p>Transfer: £850.00</p> <p><b>Receipts:</b></p> <p>Bank Interest – April and May (both accounts) – £19.95 and £20.74</p> <p>SMDC – Precept 2020/21 (1<sup>st</sup> instalment) - £4152.00</p> <p>Total Receipt - £4,192.69</p> <p><b>Bank Accounts</b> (after any payment or receipts made):</p> <p>Current Account - £22.01 after payments made</p> <p>Instant Access Account - £9,102.10</p> <p>Contingency Account - £16,350.87</p>	
<b>PLANNING MATTERS</b>	<p><b>51/20</b></p> <p><b>Applications –</b></p> <p>SMD/2020/0251 – Yew Tree Farm, Roughcote Lane – Proposed restoration of existing dwelling including single storey rear extension and alterations to existing dwelling – No Objection, subject to neighbours approval.</p> <p><b>Decisions – none</b></p> <p><b>Appeals – none</b></p> <p><b>Enforcement Matters: none</b></p>	Clerk
<b>NEW BUSINESS</b>	<p><b>52/20</b></p> <p>Cllr Clayton stated that the “sleeping policemen” (humps) on The Dams need some attention, big holes. Cllr Ward advised that he had recently had a meeting with Highways David Greatbach and knows from this that this won’t be done until whole road is resurfaced, he has however reported the two potholes but these haven’t been marked by SCC yet.</p>	
<b>DATE OF NEXT MEETING</b>	Monday 6 <sup>th</sup> July 2020 at 7.00pm	
<b>MEETING CLOSED</b>	7.30 pm	

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