

CAVERSWALL PARISH COUNCIL

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Chair of the Council: Cllr Paul Roberts

Parish Clerk: Mrs Lynn Cantlay

MINUTES OF VIRTUAL ZOOM MEETING HELD ON MONDAY 7TH SEPTEMBER 2020

Present: Cllrs P Roberts, E Durose, A Marshall, M Dean, M Gibson, R Ward

Apologies: Cllr Clayton

Members of the Public: Pratheesh Shanmuganathan, Jeff Lake

Subject	Description	Action
APOLOGIES	Cllr Clayton	
PUBLIC QUESTIONS	Pratheesh – it will be 6 years on Friday since the shop/post office opened trying to get Sentinel to do an article. Cllr Roberts congratulated him on the Radio Stoke Certificate of Appreciation award which is well deserved.	
MINUTES	It was resolved that the minutes of the last meeting were true and correct and the Chairman will sign a copy as a true and correct record and retain this for Council records until it can be safely passed to the Clerk	
DECLARATION OF INTEREST	None	
REPORTS COUNTY/DISTRICT COUNCILLORS	County Councillor – Full Council meeting in two weeks. A White Paper on Local Government published which is proposing to get rid of District Councils and put more emphasis on Parish Councils. Might mean that SMDC will be consumed into Stoke-on-Trent as one Unitary but hopes this doesn't happen. With all the volunteers coming forward over last few months SCC are going to be launching a new scheme "Do It" aimed at getting these volunteers involved in continual help. District Councillor – Full Council meeting on Wednesday to deal with Local Plan but will just be a Yes or NO vote. SMDC not happy with the White Paper proposals re District Councils. Will put too much pressure on PCs and doubts there will be any funding to cover this. Simon Baker has retired and the new Chief Executive Andrew Stokes appointment to be ratified on Wednesday at Full Council meeting (he was Deputy CE)	
HANDYMAN/ LENGTHSMAN	Jeff Lake reported on work he had done and has supplied Clerk with timesheet etc. Jeff stated that main problem is litter on playing field and where he should dispose of the litter collected. Work/invoice was approved by Councillors.	

Minutes are draft until agreed and signed at the next meeting

Signed

Date 5th October 2020

Subject	Description	Action
	<p>Discussed getting container from SMDC but think cost will be too much. Cllr Marshall has some of the blue SMDC rubbish bags which he will give to Jeff Lake for him to use, these to be left by public bins for collection on Monday mornings. Cllr Roberts/Clerk to speak to SMDC re cost of bags/collection.</p> <p>New work agreed to be done to include trimming around Caverswall sign opposite Scout Hut/on Blythe Bridge Road, bus shelter roof repair to be done with Cllr Roberts.</p>	
<p>MATTERS ARISING FROM PREVIOUS MEETINGS</p>	<p>HIGHWAYS ISSUES: General – 53/20 – Grids and Drains – no new issues reported 54/20– Footpaths – Footpath closed sign still up at Tunstall Stych (new bigger one) – Clerk to report again to SCC RoW 56/20 Bus shelter – roof (45/20, 33/20, 20/20, 04/20, 93/19, 68/19, 59/19, 50/19) Cllr Roberts and Jeff Lake to sort 57/20 Seat by stocks on tree in The Square (34/20, 21/20, 05/20, 94/19, 80/29, 69/19, 51/19) Still pending. 58/20 Playing field – preventing vehicles getting on grass area (47/20, 35/20, 22/20. 06/20, 96/19) Soil bunds have now been done. Clerk to look into cost of wildflower/grass seeds and report back to Councillors. 59/20 Register of playing field land (48/20, 36/20, 23/20, 07/20, 97/19, 82/19, 71/19) On going. 60/20 Christmas light -Tree in The Square (49/20, 39/20, 27/20, 12/20, 104/19) On going – Cllr Ward had received email from Network Management Unit re installation of lights he will forward to Clerk. Playing Field – Bench / tree condition Clerk had emailed Steve Massey re him looking at trees on playing field but no response to date. High Street – Increase in Traffic It is understood that the Police had spoken to the tractor driver who regularly uses the High Street and no new reports of him using it recently. Now schools are back Clerk will contact St Filomenas re our concerns re child safety and requesting meeting with school and parents to highlight our concerns. Unresolved Items: none</p>	<p>Clerk</p> <p>PR/JL</p> <p>Clerk</p> <p>Clerk/ RW</p> <p>Clerk</p>
<p>CORRESPONDENCE</p>	<p>None</p>	
<p>FINANCE</p>	<p>61/20- Accounts Payments: The following accounts were approved for payment: -</p>	

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Date 5th October 2020

Subject	Description	Action
	<p>Mrs L Cantlay – Clerk Salary and Expenses – Aug/Sept £ 566.38 *</p> <p>Town & Country – Lengthsman work – July/Aug invoice £1056.00 *</p> <p>Orbis Groundwork – Soil Bunds, Playing Field £1752.00 *</p> <p>Caverswall Handyman – August work £ 168.61 *</p> <p>TOTAL PAYMENTS THIS MONTH - £3543.54</p> <p>* - indicates payments to be made via Internet Banking Faster Payment - approved at meeting. Transfer: £3,550.00</p> <p>Receipts:</p> <p>Bank Interest – July/August (both accounts) – £28.08</p> <p>HMRC – VAT refund - £612.76</p> <p>Total Receipt - £640.84</p> <p>Bank Accounts (after any payment or receipts made):</p> <p>Current Account - £208.87 after payments made</p> <p>Instant Access Account - £5,332.85</p> <p>Contingency Account - £16,382.94</p>	
PLANNING MATTERS	<p>62/20</p> <p>Applications – none</p> <p>Decisions – none</p> <p>Appeals – none</p> <p>Enforcement Matters: none</p>	
NEW BUSINESS	<p>Tree in the Square</p> <p>Cllr Durose reported that there were some branches on the tree that looked like they were dead and needs looking at. It was agreed to ask Steve Massey from SMDC to survey the tree. The tree has not got a TPO on it but Clerk to ask that a TPO is put on the tree.</p>	Clerk
DATE OF NEXT MEETING	<p>Monday 5th October 2020 start to be confirmed.</p> <p>NOTE : This may be a virtual meeting if Government directives re Covid-19 are still in place regarding physical meetings.</p>	
MEETING CLOSED	7.50 pm	

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