

CAVERSWALL PARISH COUNCIL

The Gables, 504 Weston Road,
Stoke-on-Trent, ST3 6QD
Telephone: 01782 698509/07811 879627
Email: clerk@caverswall.staffslc.gov.uk
Website: www.caverswall.org.uk/parish-council



Chair of the Council: Cllr Paul Roberts

Parish Clerk: Mrs Lynn Cantlay

MINUTES OF VIRTUAL ZOOM MEETING HELD ON MONDAY 7th DECEMBER 2020

Present: Cllrs P Roberts, E Durose, M Dean, A Marshall, R. Ward, R Ward, M Gibson

Apologies: None

Members of the Public: Pratheesh Shanmuganathan and Jeff Lake

Subject	Description	Action
APOLOGIES	None	
PUBLIC QUESTIONS	None	
MINUTES	It was resolved that the minutes of the last meeting were true and correct and the Clerk will sign a copy as a true and correct record and retain this for Council records when it is safe to meet it will also be signed by the Chair	
DECLARATION OF INTEREST	None	
REPORTS COUNTY/DISTRICT COUNCILLORS	<p>County Councillor – gave update on COVID-19 situation and how the infection rate figures are calculated. Disappointed that the testing in Caverswall didn't take place, was not due to lack of test kits but an insurance issue.</p> <p>Concerns raised that unless you have internet access you cannot find out about any "pop up" test centre quick enough, need to publicise it in other ways. There are possibly 70% of Caverswall who don't have internet access or only use it minimally and not on any social media sites where notification usually appears. System need to be put in place to alter the vulnerable to these test centres.</p> <p>Other matters – County Councillors voted not to take any rise in their Allowance next year. County Council not able to set budget for 2020-21 as Government have not release the figures regarding COVID-19 funding (Government have said that they will cover all costs related to COVID-19)</p> <p>Got a meeting with Highways next week and will be looking at the area. Cllr Marshall raised the issue of the footpath on School Lane by St Peters School being very narrow. C. Cllr Ward stated that this had been looked into in the past and is not easy to resolve. Land needed to increase the size would be approx. 1 foot and this land is</p>	

Minutes are draft until agreed and signed at the next meeting

Signed

Date 4th January 2021

Subject	Description	Action
	<p>owned by St Peters Church (they own the land the school is on). They need to remove hedge, trees etc to allow this to happen. Other bodies will also need to do work to allow this to happen i.e. Western Power. Decision made for Clerk to write to the Diocese about the danger of the narrow footpath and ask them to if they are willing agree to this being done.</p> <p>District Councillor – Had meeting last week, financial report seemed OK, voted against joining Stoke-on-Trent (White Paper on Local Government), writing to Government re making fireworks quieter.</p>	Clerk
HANDYMAN/ LENGTHSMAN	<p>Handyman – only a couple of hours litter picking has been done in the last two months. Jeff Lake mentioned putting extra litter bins on the playing field, this to be discussed further by Councillors.</p> <p>Lengthsman – removed tree on the edge of playing field. Doesn't expect to do another cut on the playing field this year as too wet.</p>	
MATTERS ARISING FROM PREVIOUS MEETINGS	<p>HIGHWAYS ISSUES:</p> <p>General –</p> <p>94/20 – Grids and Drains – no report</p> <p>95/20– Footpaths – see C. Councillor report re footpath on School Lane by St Peters School.</p> <p>Footpath 31 (Vicarage Farm) Issue over use of has resurfaced – Clerk has some documentation on use to access land which she will forward to Rights of Way and the Police for their information.</p> <p>Footpath 14 (Sheepwash to Roughcote Lane - known as “the Slang”) owner of the land has changed the padlock at the Sheepwash end and will not give Dory Clarkson a new key. Dory Clarkson has always had a key to this gate and the one at the Roughcote end as it is her only way to access her property in bad weather. Also the land owner is putting horse feed over the footpath area which is blocking it and causing the ground to be churned up. Clerk to contact RoW about this.</p> <p>96/20 Hedges in the Village (107/20)</p> <p>The Dams/School Lane – Clerk has contacted the selling agent for Caverswall Castle regarding the condition of the perimeter hedges awaiting a response. Matter raised about ownership Cllr Gibson to check with the Bunn's to see how far along School Lane they own, and report back to Clerk.</p> <p>School Lane Clerk has sent letter to Caverswall Park Farm and also tried (will keep trying) to contact the owner of the land opposite to ask both to cut back their overgrown hedges asap.</p> <p>97/20 Bus shelter – roof (81/20, 66/20, 56/2045/20, 33/20, 20/20, 04/20, 93/19, 68/19, 59/19, 50/19)</p> <p>Clerk has spoken to Andy Shucker about roofing sheet and waiting for him to get back.</p>	<p>Clerk</p> <p>Clerk</p> <p>MG</p> <p>Clerk</p>

Minutes are draft until agreed and signed at the next meeting

Signed

Date 4th January 2021

Subject	Description	Action
	<p>98/20 Seat by stocks on tree in The Square (82/20, 67/20, 57/20, 34/20, 21/20, 05/20, 94/19, 80/29, 69/19, 51/19) Cllr Gibson has spoken to Neil Chandler and he is happy to do the work has just been busy but will get done when he can.</p> <p>99/20 Register of playing field land (83/20, 68/20, 59/20, 48/20, 36/20, 23/20, 07/20, 97/19, 82/19, 71/19) On-going.</p> <p>100/20 Christmas light -Tree in The Square (84/20, 69/70, 49/20, 39/20, 27/20, 12/20, 104/19) Not been able to sort for this year, Put on agenda for January.</p> <p>101/20 Playing Field – tree condition (85/20, 70/20, 61/20) Been removed.</p> <p>102/20 High Street – Increase in Traffic and Signs (86/20, 72/20, 62/20) Clerk to amend draft letter. Send to all Councillors for comments before sending to St Filumena’s to ask them to send out to all parents/guardians.</p> <p>103/20 Tree in the Square – condition (87/20, 73/20, 65/20) Cllr Roberts has spoken to Steve Massey at SMDC and asked for a TPO to be placed on the tree.</p> <p>104/20 New Noticeboard/Visitor Information (89/20, 77/20) Header wording been confirmed “Information for Caverswall and Cookshill” this is now being made and delivery should hopefully be in the next couple of weeks.</p> <p>105/20 Parish Website (90/20, 78/20) Clerk has contacted Matt Kilgariff and meeting to be set up early January to discuss requirements. Information also received from Steve Baggaley which Clerk forwarded to Councillors.</p> <p>Unresolved Items: None</p>	<p>Clerk</p> <p>Clerk/ All Cllrs</p> <p>Clerk</p>
CORRESPONDENCE	TSB – Bank statement	
FINANCE	<p>106/20 Accounts Payments: The following payments were made between the November meeting and this meeting (prior to making payments the Clerk contacted the Chair, Cllr Roberts, for approval to pay, he approved – these payment falls under Financial Order Section 4.1 powers for the Clerk, with approval from the Chair, to pay any item up to £250.00) Royal British Legion – Poppy Wreath - £25.00 (cheque) SLCC – Membership fee (L Cantlay) - £109.00 *</p> <p>The following accounts were presented for approval: -</p>	

Minutes are draft until agreed and signed at the next meeting

Signed

Date 4th January 2021

Subject	Description	Action
	<p>Mrs L Cantlay – Clerk Salary and Expenses – Dec £296.40 *</p> <p>Mrs L Cantlay – Repayment of items purchased on behalf of the Parish Council £ 76.75 *</p> <p>Cav Handyman Services – Oct/Nov work £ 17.50 *</p> <p>Town & Country Services – November £330.00 *</p> <p>TOTAL PAYMENTS THIS MONTH - £720.65</p> <p>* - indicates payments to be made via Internet Banking Faster Payment – all were accepted and approved for payment at the meeting.</p> <p>Transfer: £250.00</p> <p>Receipts:</p> <p>Bank Interest – November (both accounts) – £10.45</p> <p>SCC – Rent re St Peters School – 2019/20 & 2020/21 - £600.00</p> <p>Total Income - £610.45</p> <p>Bank Accounts (after any payment or receipts made):</p> <p>Current Account - £198.31 after payments made</p> <p>Instant Access Account - £7,567.95</p> <p>Contingency Account - £16,403.51</p>	
PLANNING MATTERS	<p>107/20</p> <p>Applications – none</p> <p>Decisions – none</p> <p>Appeals – none</p> <p>Enforcement Matters: none</p>	
NEW BUSINESS	<p>Cllr Gibson advised that a football team had been using the playing field during Lockdown for training, Clerk advised that she had contacted them at the start of Lockdown and told them they could not train or use the field at any time during Lockdown. Obviously grass root sports are now permitted but it was agreed that Clerk should contact the Team to confirm what is their permitted use.</p>	Clerk
MEETING CLOSED TO PUBLIC	<p>The meeting was then closed to members of the public at 8.10pm in order for Confidential Matters to be discussed with Councillors only present.</p>	
DATE OF NEXT MEETING	<p>Monday 4th January 2021 start time 7pm.</p> <p>NOTE : This will be a virtual meeting unless Government directives re Covid-19 change regarding physical meetings.</p>	
MEETING CLOSED	8.20 pm	

Minutes are draft until agreed and signed at the next meeting

Signed

Date 4th January 2021