

Chair of the Council: Cllr Paul Robert

Parish Clerk: Lynn Cantlay

MINUTES OF VIRTUAL ZOOM MEETING HELD ON MONDAY 6th APRIL 2021

Present: Cllrs P Roberts, E Durose, M Dean, R Ward, M Clayton, M Gibson, A Marshall (part)

Apologies: None

Members of the Public: Two members of public present

APOLOGIES	None	
PUBLIC QUESTIONS	<p>Pratheesh Shanmuganathan thanked everyone in the village for all their support after the shop was ramraided special thanks to Ross Ward and Paul Roberts for everything they have done. Negotiations are underway with Londis and Premier to see if either will get behind the shop. Plans have gone in to extend the shop front. Julian, the new Manager of Caverswall Town FC (CTFC) attended the meeting with request to use the football pitch on the Playing Fields for the remainder of this season – now until June and for season 2021-22, all Councillors in agreement, Clerk to provide agreement to be signed. He was unaware of some of the issues that have been raised by Clerk – changing room doors, goal posts – but is happy to address these issues. Goal posts for health and safety issues had to be made into one piece but they will be looking into replacing these in due course, in the meantime they will be removed and stored in a safe place and chained up so they cannot be used by anyone else. Clerk to liaise with Julian on this. The doors on the changing rooms will be replaced, Cllr Roberts to check if they need to be wood as changing rooms are within the Conservation area. Boiler also needs replacing. Cllr Roberts advised that grants of up to £500.00 can be applied for through SMDC Sports Grants, Clerk to supply further information on this. Clerk advised grass had been cut today and is done on a monthly basis by our Lengthsman, this can be done more often if required but this would be by arrangement with the Lengthsman and CTFC and at their expense, Clerk to supply contact details. CTFC have purchased a proper pitch marker.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
MINUTES	It was resolved that the minutes of the last meeting were true and correct, and the Clerk will sign a copy as a true and correct record and retain this for Council records when it is safe to meet it will also be signed by the Chair.	
DECLARATION OF INTEREST	Cllrs Roberts re planning matters	
REPORTS	County Councillor – not present	

Minutes are draft until agreed and signed at the next meeting

Signed *R. Ward* (Chair of meeting)

Date: 5th July 2021

	<p>37/21 Changing Room on Red House car park (30/21) Caverswall FC to sort replacement doors – see Public questions.</p> <p>Unresolved Items: Cllr Clayton asked for updates on various issues from previous meetings</p> <p>i. Verges/footpaths on School Lane Verges – Clerk to contact Lengthsman to see when these will be done letters to affected properties to be sent prior to work. Footpath/pavements - Clerk to contact Highways for their comments.</p> <p>ii. New Noticeboard/litter bin Cllr Roberts advised awaiting better weather as needs concreting in and this will not set well in cold weather. Cllr Clayton advised that Auctioneers were happy for new litter bin to be place by the noticeboard.</p> <p>iii. Register of Playing field Solicitor has re-done the Statement of Truth for Cllr Roberts and is now being typing up, letters are also being sent to two previous Chairs asking for them to confirm that a provided plan of the fields is the same land that the Title deeds they were reported to have had sight of, as referred to in historic Council minutes, is in fact the same land.</p> <p>iv. Stocks Still waiting on Neil Chandler to do this.</p> <p>v. Soil Bunds around car park Seeds to be spread on these, Clerk to obtain up to date costings and report back to Councillors.</p>	<p>Clerk</p> <p>Clerk</p> <p>PR/ AM</p> <p>Clerk</p>
CORRESPONDENCE	<p>TSB - Bank Statements SCC - Documents re upgrade of Footpath 8 to Bridleway</p>	
FINANCE	<p>38/21 Accounts Payments: The following accounts were presented for approval: - Mrs L Cantlay – Clerk Salary and Expenses – April £266.40 * Caverswall Handyman – March work £87.50 * TOTAL PAYMENTS THIS MONTH - £353.90 * - indicates payments to be made via Internet Banking Faster Payment – all were accepted and approved for payment at the meeting. Transfer: £350.00</p> <p>Receipts: Bank Interest – March (both accounts) – £4.68</p>	

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	<p>HMRC – VAT repayment - £976.88 Caverswall Village Hall – Annual land rent - £25.00 TOTAL INCOME - £1,006.56</p> <p>Bank Accounts (after any payment or receipts made): Current Account - £149.83 after payments made. Instant Access Account - £5,349.50 Contingency Account - £16,427.81</p> <p>2020-21 Year End Accounts and Annual Return Councillors had been provided with all accounting sheets and completed Annual Return these were all agreed and approved as accurate. Signing of the necessary parts of Annual Return documents cannot be done electronically and therefore will be done when meeting is held physically. Deadline date for submitting to Mazars the External Auditor is 30th June. All Councillors agreed that the accounts to now be sent to Internal Auditor, Caroline Hulse.</p>	Clerk
PLANNING MATTERS	<p>39/21 Applications – SMD/2021/0133 – Land East of Sandfields, Kingsley Road, Cellarhead – Construction of 3no. two storey, detached houses in place of the 2no. dormer bungalows previously approved under SMD/2019/0452 – No Objection, subject to neighbour's approval SMD/2021/0176 – Foxfield Railway – Certificate of lawfulness for a proposed extension to existing Hollick Shed – No objection SMD/2021/0204 – 55 School Lane – Proposed single storey front extension to shop premises – No Objection, subject to neighbours approval SMD/2021/0205 – 55 School Lane – Proposed replacement signage – No objection, subject to neighbour's approval.</p> <p>Decisions – SMD/2021/0010 – White Gables - Side extension and extension to raised patio area - REFUSED</p> <p>Appeals – none Enforcement Matters: none</p>	Clerk Clerk Clerk Clerk
NEW BUSINESS	<p>40/21 Adoption of Complaints Procedure Policy All Councillors were provided with draft copy prior to meeting. All Councillors approved the draft and it was therefore duly adopted by the Council. Clerk to place copy on the Parish Council website.</p>	Clerk
DATE OF NEXT MEETING	<p>Tuesday 4th May 2021 start time 7pm. This will also be the Annual Assembly meeting. This will be a virtual meeting.</p>	

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MEETING CLOSED	20.23 pm	
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