

Chair of the Council: Cllr Paul Robert

Parish Clerk: Lynn Cantlay

## MINUTES OF MEETING HELD ON MONDAY 6<sup>th</sup> DECEMBER 2021 AT CAVERSWALL VILLAGE HALL

**Present:** Cllrs P Roberts[Chair], E. Durose, M Dean, A Marshall, M Gibson

**Apologies:** Cllr M Clayton, Ross Ward

**Members of the Public:** None

<b>APOLOGIES</b>	Cllr M Clayton, Ward	
<b>PUBLIC QUESTIONS</b>	None	
<b>MINUTES</b>	It was resolved that the minutes of the last meeting were true and correct and was duly signed by the Chair.	
<b>DECLARATION OF INTEREST</b>	Cllr Roberts - planning matters	
<b>REPORTS COUNTY/DISTRICT COUNCILLORS</b>	<b>County Councillor</b> – not present, no report. <b>District Councillor</b> – full council meeting on Wednesday nothing else to report. <b>Clerk's Report</b> – report provided to all Councillors.	
<b>HANDYMAN/ LENGTHSMAN</b>	<b>Handyman</b> – no report <b>Lengthsman</b> – no report	
<b>MATTERS ARISING FROM PREVIOUS MEETINGS</b>	<b>HIGHWAYS ISSUES:</b> <b>General –</b> <b>61/21 – Grids and Drains</b> – no new report sweeper been round but not done grids. <b>62/21– Footpaths</b> – no new issues. <b>63/21 Remembrance area in the Village</b> (55/21, 45/21, 32/21, 23/21) Dalecrete are kindly donating three large sandstones which will be used to form a new Remembrance area on the playing field. <b>64/21 Millennium Garden</b> (56/21, 46/21, 33/21, 26/21) Clerk had received email re items required, decided no action at present to await representatives from the Millennium Garden volunteers to come to meeting in Spring when matters will be discussed further. <b>65/21 School parking issues – St Filumenas School</b> (60/21) Seems to be Ok at moment, but to be monitored regularly <b>Unresolved Items:</b> no updates.	
<b>CORRESPONDENCE</b>	TSB - Bank Statements	

Minutes are draft until agreed and signed at the next meeting

Signed ..... *P. Roberts*.....

Date 10<sup>th</sup> January 2022

<p><b>FINANCE</b></p>	<p><b>66/21 Accounts</b>  <b>Payments:</b>  November payments approved by Cllr P Roberts before payment :-  Mrs L Cantlay – Clerks Salary/Expenses–November £259.20 *  Town &amp; Country Services – October - £228.00 *  Caverswall Handyman Services – Oct invoice - £44.55*  E-on - Highways Lighting/Maintenance - £218.64 *  Total Payments in November - £750.39  The following accounts were presented and approval: -  Mrs L Cantlay - Clerk Salary/Expenses-December £289.20 *  Town &amp; Country Services – November invoice £228.00 *  Caroline Hulse – Internal Audit Fee - £135.00 *  TOTAL PAYMENTS THIS MONTH - £652.20  * - indicates payments to be made via Internet Banking  Faster Payment – all were accepted and approved for payment at the meeting.  Transfer: £650.00  <b>Receipts:</b>  Bank Interest – November (both accounts) – £5.98  SMDC – Lengthsman 2020-21 - £400.00  TOTAL INCOME - £405.98  <b>Bank Accounts</b> (after any payment or receipts applied):  Current Account - £168.20 after payments made.  Instant Access Account - £6,282.12  Contingency Account - £16,460.91  Clerk to send screenshot of bank balances after payments made to Councillors.  <b>2022-23 Precept:</b>  Clerk provided Councillors with account sheets to 1<sup>st</sup> December. Still waiting on Precept letter from SMDC.  Full discussion and decision on requirement for 2022-23 to be made at the January meeting.</p>	<p>Clerk</p>
<p><b>PLANNING MATTERS</b></p>	<p><b>67/21</b>  <b>Applications –</b>  SMD/2021/0712- Brentwood, Caverswall Common - Proposed side and rear extension to existing dwelling – No Objection, subject to neighbours approval.  SMD/2021/0774 – Bank House, Roughcote Lane - Variation of condition 1 relating to SM5497 to allow the vacant building to change to original use as a separate dwelling – No objection, subject to neighbours approval.  SMD/2021/0778 – Bank House, Roughcote Lane - Variation of Section 106 agreement dated 19/04/1978 to remove occupation clause – No objection, subject to neighbours approval.  <b>Decisions – none</b>  <b>Appeals – none</b></p>	<p>Clerk  Clerk  Clerk</p>

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	<b>Enforcement Matters:</b> none	
<b>NEW BUSINESS</b>	<p><b>Carol Singing – Christmas Eve – Salvation Army</b> This will start in the High Street at 6pm and end in The Square. Risk Assessment to be provided by Salvation Army. Marshalls required around The Square perimeters to slow any traffic. Clerk to put post on Facebook.</p>	Clerk
<b>DATE OF NEXT MEETING</b>	<p>Monday 10<sup>th</sup> January 2022 at 7.30pm in Caverswall Village Hall</p> <p>PLEASE NOTE: This is the 2<sup>nd</sup> Monday of the month as 3<sup>rd</sup> January is a Bank Holiday</p>	
<b>MEETING CLOSED</b>	20.28 pm	

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Signed ..... *P. Roberts*.....

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