

Chair of the Council: Cllr Paul Robert

Parish Clerk: Lynn Cantlay

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MINUTES OF MEETING HELD ON MONDAY 4TH APRIL 2022 AT CAVERSWALL VILLAGE HALL

Present: Cllrs P Roberts[Chair], E Durose, M Dean, R, Ward, A Marshall, M Clayton, M Gibson

Apologies: None

Members of the Public: Sam Gallagher (Red House)

APOLOGIES	None	
PUBLIC QUESTIONS	Sam Gallagher attended to discuss plans for Queens Jubilee Celebration – see details under Matters Arising	
MINUTES	It was resolved that the minutes of the last meeting were true and correct and was duly signed by the Chair.	
DECLARATION OF INTEREST	None	
REPORTS COUNTY/DISTRICT COUNCILLORS	County Councillor – nothing to report 1 st council meeting next Monday on possible reorganisation of Highways works. District Councillor – nothing to report Clerk's Report – report provided to all Councillors.	
HANDYMAN/ LENGTHSMAN	Handyman – Height barriers need washing and The Square need tidying up before Jubilee weekend Lengthsman – no report	Clerk
MATTERS ARISING FROM PREVIOUS MEETINGS	HIGHWAYS ISSUES: General – 30/22 – Grids and Drains – some grids cleaned last week 31/22– Footpaths – 32/22 Remembrance area in the Village (22/22, 14/22, 3/22, 63/21, 55/21, 45/21, 32/21, 23/21) Due to be done in Easter holidays 33/22 Verges on School Lane (23/22, 16/22, 11/22) Letters not been delivered as need to arrange date for repair work then letters to be delivered week prior to this. Clerk to contact Highways re getting permission to put posts on verges and to investigate cost. 34/22 Queens Platinum Jubilee (24/22, 19/22) Event to take place on Friday 3 rd June being organised primarily by the Red House. Sam will be speaking to residents in The Square to advise of the event. C. Cllr Ward has submitted a road closure application, Cllr Roberts to look into with Event Licence to see if required.	Clerk

Minutes are draft until agreed and signed at the next meeting

Signed

Date 3rd May 2022

	<p>Clerk advised funding application had been applied for from SMDC. Sam Gallagher will arrange for notes to go to all houses in The Square advising of meeting to discuss further details, date to be confirmed. Clerk to investigate cost of bunting etc and report back. The Square needs to be tidied up before June and the flower baskets on the railings will be replanted. Clerk to contact local garden centres to ask if they would be willing to donate any plants etc.</p> <p>35/22 Hedges update (28/22) Clerk has written to landowners re clearing visibility fencing on bends on Dilhorne Lane/Caverswall Road. Clerk has reported the removed hedge on School Lane again to Highways which has been acknowledged but no further action advised to date.</p> <p>36/22 Work that needs doing around the village (29/22) The Square - bus shelter, post box, phone box need cleaning/painting, general tidy up. Notice board in The Square to be sorted and notices updated</p> <p>Unresolved Items: no updates.</p>	<p>Clerk</p> <p>Clerk</p> <p>PR/ Clerk</p>
CORRESPONDENCE	TSB - Bank Statements	
FINANCE	<p>37/22 Accounts Payments: The following accounts were presented and approval: - Mrs L Cantlay - Clerk Salary/Expenses – April £246.89 * Town & Country Services – March - £126.00 * TOTAL PAYMENTS THIS MONTH - £372.89 * - indicates payments to be made via Internet Banking Faster Payment – payments were accepted and approved for payment at the meeting. Transfer: £370.00</p> <p>Receipts: Bank Interest – February (both accounts) – £5.62 TOTAL INCOME - £5.62</p> <p>Bank Accounts (after any payment or receipts applied): Current Account - £165.92 payments made. Instant Access Account - £4,061.98 Contingency Account - £ 16,477.15</p> <p>Clerk to send screenshot of bank balances after payments made to all Councillors.</p>	<p>Clerk</p>

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Date 3rd May 2022

	<p>38/22 Year End Accounts: Clerk provided Councillors with 2021-22 year end account sheet and fixed asset register as at 1st April 2022. AGAR has been received from External Auditors, Mazars's and Certificate of Exemption has been completed and was duly signed at the meeting by the Chair and the Responsible Financial Officer (Clerk) and is now to be sent to Mazars. Date for the Exercise of Public Rights was agreed with the 30 working day inspection dates set to commence on 1st June 2022 and ending on 14th July 2022. Notice to be posted on website 23rd May 2023 Viewing by appointment only Monday to Friday 2pm to 4pm.</p>	Clerk Clerk
PLANNING MATTERS	<p>39/22 Applications – none received Decisions – none Appeals – none Enforcement Matters: none</p>	
NEW BUSINESS	None	
DATE OF NEXT MEETING	<p>Tuesday 3rd May 2022 at 7.00pm in Caverswall Village Hall</p> <p>PLEASE NOTE: This is also the Annual Assembly which will start at 7pm, the ordinary Parish Council meeting will follow on.</p>	
MEETING CLOSED	20.30 pm	

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Signed

Date 3rd May 2022